

*Draft- not yet approved* **TOWN BOARD MEETING**

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Town of Ulysses

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April 11, 2023

*The meeting was held in person at the Town Hall at 10 Elm St., Trumansburg NY as well as via Zoom videoconference. Notice of Town Board meetings are posted on the Town's website and Clerk's board.*

*Video recordings of meetings are available on Youtube at  
<https://www.youtube.com/channel/UCWVIs--q9CpHlxdk9YxZyPw>.*

**CALL TO ORDER:**

Ms. Olson called the meeting to order at 7:02pm.

**ATTENDANCE:**

**TOWN OFFICIALS**

Supervisor- Katelin Olson

Board members- Michael Boggs, Mary Bouchard, Rich Goldman, Liz Weatherby

Town Clerk- Carissa Parlato

Town of Ulysses Project Asst.- Rachel Kennedy

**Via Zoom:**

Second Deputy Supervisor/Budget Officer- Michelle E. Wright

**OTHERS:**

In-person: *(none)*

Via Zoom: Linda Liddle, Anne Koreman, Mark Kreydt

**APPROVAL OF AGENDA:**

**Motion:**

Mr. Boggs moved to approve the agenda at 7:03pm. This was seconded by Ms. Weatherby and passed unanimously.

**PRIVILEGE OF THE FLOOR: (3 minute limit)**

*(none)*

**DISCUSSION ON ACCIDENT INSURANCE FOR REC PROGRAM:**

Mark Kreydt from Tompkins Trust, shared information on a quote for accident insurance for the recreation program, noting that the coverage is for a maximum of \$25k at a cost \$3333/yr with a \$500 deductible that would be paid by the town.

The board discussed whether this was necessary and whether the town should just put money aside in the rare case of a situation. Ms. Olson noted that the attorney for the town said that this will help protect the town from a lawsuit.

Ms. Olson noted that the insurance cost would be built into the recreation budget.

The board decided to take up the issue at a later date.

**LIAISON/CHAIR REPORTS:**

Ms. Koreman shared the following:

- Dooley Kiefer, a past legislator, passed away
- Hired Tammy Baker as homeless coordinator
- Strategizing for a new county admin property
- Comprehensive plan review
- Strategic planning
- Community Recovery grant has leftover funding- the county will reconsider Ulysses application

Ag Committee:

Ms. Weatherby & Ms. Bouchard are planning to do another round of outreach and schedule a meeting.

CSAC:

Ms. Bouchard shared updates.

Bee Committee:

Ms. Bouchard shared information about No Mow May- a sign-painting party took place and the signs will be given out at 4/22 Earth Care event. Also, there is student interest in creating a pollinator garden at the school.

Finance:

Mr. Goldman noted that they have been meeting every 2 weeks, the Investment policy is paying off, and they have been going line by line in the budget using a SWOT analysis.

LDC:

Ms. Olson shared that the LDC held their first meeting and elected officers and set the meeting schedule. They are seeking a bookkeeper & attorney and have drafted an agreement with Boy Scouts.

Youth Commission:

Ms. Weatherby shared that the group updated the CCE contract and is waiting to hear feedback. The program manager position is still vacant.

**OLD BUSINESS:**

**IT/CYBER SECURITY PLAN UPDATE**

**RESOLUTION #88 OF 2023: AUTHORIZATION TO APPROVE ADDENDUMS #1-3 TO ADVANCE 2000 SERVICE CONTRACT:**

WHEREAS, the Town of Ulysses is committed to fulfilling the deficiencies identified in the 2021 NY Comptroller's report related to IT/cyber security; and

WHEREAS, the Ulysses Town Board approved the contracted with Advance 2000 to conduct an IT/cyber assessment and identify service needs on February 28, 2023;

NOW, THEREFORE, BE IT

RESOLVED, that the Ulysses Town Board authorizes the Town Supervisor to sign all 3 addenda to the previously approved service contract with Advance 2000.

Moved: Ms. Olson to include all 3 addenda                      Seconded: Ms. Bouchard

Olson                      aye  
Boggs                      aye  
Bouchard                      aye  
Goldman                      aye  
Weatherby                      aye

Vote: 5-0

Date Adopted: 4/11/23

**BLACK DIAMOND TRAIL RFP UPDATE AND CONTRACT AUTHORIZATION**

**RESOLUTION #89 OF 2023: AUTHORIZATION TO CONTRACT FOR THE SCOPING PHASE FOR THE CONTINUATION OF THE BLACK DIAMOND TRAIL FROM TAUGHANNOCK FALLS TO THE VILLAGE OF TRUMANSBURG**

WHEREAS, the Town of Ulysses issued a Request for Proposals for a scoping phase for the continuation of the Black Diamond Trail from Taughannock Falls to the Village of Trumansburg; and

WHEREAS, Barton & Loguidice submitted the lowest bid; and received the highest score in the internal review rating process; and

WHEREAS, the Town of Ulysses received an \$18,000 grant from the Ithaca-Tompkins County Transportation Council for the completion of the scoping phase; and

WHEREAS, on January 28, 2023, the Ulysses Town Board authorized an additional \$8,000 in Town funds for the completion of the scoping phase;

NOW, THEREFORE, BE IT

RESOLVED, that the Ulysses Town Board authorizes the Town Supervisor to sign a contract for scoping services not to exceed \$28,500, pending approval by the Town Attorney; and be it

FURTHER RESOLVED, that the Ulysses Town Board approved the additional expenditure of \$2500 from the "Parks and Public Space" Assigned Fund.

Moved: Ms. Olson                      Seconded: Mr. Boggs

Olson                      aye  
Boggs                      aye  
Bouchard                      aye  
Goldman                      aye  
Weatherby                      aye

Vote: 5-0

Date Adopted: 4/11/23

**UPDATE ON LAND ACQUISITION**

Ms. Olson noted that the town’s offer was not selected for the purchase of land on Trumansburg Rd. for potential recreation space.

**NEW BUSINESS:**

**SCHEDULE PUBLIC HEARING FOR LOCAL LAW AMENDING CHAPTER 36 OF THE TOWN CODE TO ADD A NEW ARTICLE III ENTITLED ‘TRAINING REQUIREMENTS’**

Ms. Olson said that this was recommended by the attorney to protect the town legally.

**RESOLUTION #90 OF 2023: SCHEDULING A PUBLIC HEARING ON A LOCAL LAW “AMENDING CHAPTER 36 OF THE TOWN CODE TO ADD A NEW ARTICLE III ENTITLED ‘TRAINING REQUIREMENTS’”**

RESOLVED, that the Town Board of the Town of Ulysses will hold a public hearing in person at 10 Elm Street, Trumansburg, NY and via ZOOM on Tuesday, April 25, 2023 at 7:00 p.m. for the purpose of receiving comments on the proposed Local Law “Amending Chapter 36 of the Town Code to Add a New Article III Entitled ‘Training Requirements;” and be it further

RESOLVED, that in addition to participation in the public hearing, all members of the public wishing to submit written comments on the proposed agreement may do so in writing addressed to the Town Clerk at 10 Elm Street, Trumansburg, NY 14886 or by email to clerk@townofulyssesny.gov; and be it further

RESOLVED, that the Town Clerk is directed to publish notice of said hearing the in Ithaca Journal as required by law and the Town Board authorizes payment of expenses associated with said publication.

Moved: Ms. Olson

Seconded: Mr. Boggs

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	aye
Weatherby	aye

Vote: 5-0

Date Adopted: 4/11/23

**ARBOR DAY PROCLAMATION**

**RESOLUTION #91 OF 2023: RECOGNITION OF EARTH DAY IN ULYSSES AND ARBOR DAY 2023 PROCLAMATION**

WHEREAS, the Town of Ulysses seeks to honor, preserve, and celebrate the Town’s natural resources and beauty, as well as to promote efforts to support environmental sustainability;

NOW, THEREFORE, BE IT

RESOLVED, that the Ulysses Town Board hereby recognizes April 22, 2023 as Earth Day and proclaims April 29, 2023 as Ulysses Arbor Day:

**Proclamation of Arbor Week and Recognition of Earth Day in the Town of Ulysses**

Whereas the Town of Ulysses Comprehensive Plan highlights in its Vision Statement pride in the natural environment, and, with several of its policy objectives, puts forth the intention to honor, preserve, and celebrate the Town’s natural resources and beauty, as well as to promote efforts to support sustainability, and

Whereas the Arbor Day holiday, first proposed in 1872 by J. Sterling Morton as a special time set aside for the planting of trees, is now observed throughout the nation and the world, and

Whereas trees can reduce the erosion of precious topsoil, cut heating and cooling losses, moderate the temperature, produce essential oxygen, cleanse the air, and provide habitat for wildlife, and

Whereas trees are an important renewable resource that enhances property values and economic vitality for businesses and agriculture within the community, and are a source of inspiration for present and future generations,

Now, I, Katelin Olson, Supervisor of the Town of Ulysses, on behalf of the Ulysses Town Board do hereby proclaim Arbor Day as April 29, 2023.

Moved: Mr. Goldman                      Seconded: Ms. Bouchard

Olson                      aye  
Boggs                      aye  
Bouchard                      aye  
Goldman                      aye  
Weatherby                      aye

Vote: 5-0  
Date Adopted: 4/11/23

**OFFICIAL/STAFF REPORTS & ANNOUNCEMENTS (written reports provided from the following)**

- Staff Reports
- Highway Superintendent
- Town Clerk
- Supervisor
- Town Board Members

**UPCOMING EVENTS**

- April 18 – Presentations of various Town committees on bees, pollinators, etc. @ First Presbyterian
- April 22 – Earth Day activities, Farmers’ Market, 9am-2pm.
- April 25 – Regular Meeting

April 29 – Ulysses Arbor Day; tree planting at Farmers’ Market

**APPROVAL OF MINUTES**

**RESOLUTION # 92 OF 2023: APPROVAL OF MINUTES**

RESOLVED, that the Ulysses Town Board approve the meeting minutes from March 28, 2023 (regular meeting) as presented or amended.

Moved: Ms. Olson                      Seconded: Mr. Boggs

Olson                      aye  
Boggs                      aye  
Bouchard                      aye  
Goldman                      aye  
Weatherby                      aye

Vote: 5-0  
Date Adopted: 4/11/23

**PAYMENT OF AUDITED CLAIMS:**

**RESOLUTION # 93 OF 2023: PAYMENT OF AUDITED CLAIMS**

RESOLVED that the Ulysses Town Board has reviewed and approves payment of claims for vouchers numbered 127 through 163 in the amount of \$238,821.02.

Moved: Mr. Boggs                      Seconded: Ms. Bouchard

Olson                      aye  
Boggs                      aye  
Bouchard                      aye  
Goldman                      aye  
Weatherby                      aye

Vote: 5-0  
Date Adopted: 4/11/23

**PRIVILEGE OF THE FLOOR (3 min limit per person)**

*(none)*

**ADJOURN**

Mr. Goldman made a motion to adjourn at 8:29 pm. This was seconded by Ms. Bouchard and passed unanimously.

*Respectfully submitted by Carissa Parlato, Town Clerk  
4/18/23*