

DRAFT- TOWN BOARD MEETING

Town of Ulysses

Sept. 10, 2024

The meeting was held in person at the Town Hall at 10 Elm St., Trumansburg NY as well as via Zoom videoconference. Notice of Town Board meetings are posted on the Town's website and Clerk's board.

Video recordings of meetings are available on Youtube at

<https://www.youtube.com/channel/UCWVIs--q9CpHlxdk9YxZyPw>.

CALL TO ORDER:

Ms. Olson called the meeting to order at 7:02pm.

ATTENDANCE:

TOWN OFFICIALS:

In person-

Supervisor- Katelin Olson

Board members- Mary Bouchard, Liz Weatherby, Rich Goldman, Michael Boggs

Town Clerk- Carissa Parlato

Town Planner- Niels Tygesen

OTHERS:

In person-

Karl Klankowski, Roxanne Marino

Via Zoom-

Anne Koreman (Tompkins County Legislator), Leslie Weber, Melissa, Michelle Paolillo, Spencer Schaffner, Steve Manly

APPROVAL OF AGENDA:

Motion:

Mr. Boggs moved to approve the agenda as presented. This was seconded by Ms. Bouchard and passed unanimously.

PRIVILEGE OF THE FLOOR:

none

PUBLIC HEARING (A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW § 3-C):

Mr. Goldman made a motion to open the hearing at 7:02pm This was seconded by Mr. Boggs and passed unanimously.

Ms. Olson gave some background on the tax cap levy: In order to stay under the tax cap, the town would need to keep the tax rate below 3% at a time when insurance and other costs have increased above 3%.

Ms. Olson asked for comments from anyone in person, then from anyone online. No comments were made. She asked twice more and did not receive any comments.

Spencer Schaffner said that he opposes the tax cap.

Melissa Littlefield on Krums Corner Rd. opposes it as well and is concerned that there is no limit on how far over it the town can go up. School taxes were increased even with the assessment increase and it seems like a push to push people out who can't afford it. Some of the board's actions do not reflect what is happening or the needs in the community.

Ms. Olson asked the clerk whether any comments were received. The clerk replied in the affirmative, noting that a comment was received from Greg Allen on 9/4 (see below) and was shared with the board at that time.

Comment received 9/4 from Greg Allen:

I would like to offer my 2 cents on the proposed override of tax levy limit, I am opposed to this. We have had 2 consecutive mild winters, so winter highway maintenance was less. There should have been a surplus of funds because of this, which should have been carried over and could have been used for unseen circumstances.

MOTION TO CLOSE THE HEARING:

Mr. Goldman made a motion to close the Public Hearing at 7:09pm. This was seconded by Mr. Boggs and passed unanimously.

MUNICIPAL BOARD & STAFF REPORTS:

Ms. Koreman shared the following updates from the Tompkins County Legislature:

- Budget season for county. Current draft has a 4.3% increase. The legislature is tasked with creating a 2.5% increase budget so there will be cuts
 - More public hearings are scheduled to try to hear from more members of the public- 1st one is 9/30 at 5:30pm- will be a Zoom option or submit in advance
- Emergency planning – the county is obligated to house folks when the windchill is below 32 degrees aka “code blue”
- Planning for center of gov location
- Airport breakfast with flights, hot air balloons, airplane displays, dunktank, ice cream
 - Decreased revenues may necessitate closing the customs facility

Mr. Klankowski shared that the Planning Board is interested in doing some long-range planning and the Comp plan will start to pick up soon.

Ms. Weatherby shared the following updates on the Comp Plan Steering Committee:

- She will bring items to the Town Board meeting on 9/24 for review and adoption
- They would like to create a website specific to the CPSC in line with town's Communication/Social Media policy
- A joint meeting between the Town and CPSC in Dec. is desired

Ms. Marino shared the following:

- WSPPC:
 - Working on implementation strategies
 - Tech consultant from NYRW is working on the technical items required for DEC to approve the plan
 - Albany DEC folks in town to sample more wells- will have about 50 total and then will create the final report
- CSAC:
 - Submitted grant and shared with the town for retention
 - Getting quotes for HVAC, insulation, EV
 - \$10K funds approved so check is on the way
 - Hasn't heard about \$50K approval

Ms. Weatherby added that the Ag Committee met last night and two folks attended. She and Ms. Bouchard are hoping to get feedback for the comp plan.

Ms. Olson shared the following:

- Youth Commission
 - Increase in minimum wage affects budgets of youth programs
 - This has been 1st year that town has run youth dev programs (formerly administered by CCE) and has spent \$9000 less than when contracted with CCE
- 3 Falls LDC
 - Assured that property transfer closing will happen soon

Mr. Boggs shared that the JCA park bathrooms are done and he has toured them.

OLD BUSINESS:

"A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW § 3-C"

RESOLUTION # 141 OF 2024: APPROVING LOCAL LAW NO. 2 OF 2024-"A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW § 3-C":

WHEREAS, notice was given that the Town Board scheduled a public hearing for September 10, 2024 at 7:05 p.m. for Local Law No. 2 of the Year 2024 entitled "A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW § 3-C"; and

WHEREAS, notice of said public hearing was duly advertised in the official newspaper of the Town and posted on the Town Clerk's signboard; and

WHEREAS, said public hearing was duly held on the 10th day of September 10, 2024 at 7:05 p.m. and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, pursuant to the State Environmental Quality Review Act, it has been determined by the Town Board that adoption of the proposed Local Law constitutes a Type II Action as defined under 6 NYCRR 617.5(c)(26) and (33);

NOW, THEREFORE BE IT RESOLVED that the Town Board of the Town of Ulysses hereby adopts said local law as Law No. 2 of the Year 2024 entitled "A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW § 3-C"; and it is further

RESOLVED that the Town Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting and give due notice of the adoption of said Local Law to the Secretary of State; and it is further

RESOLVED that this resolution will take effect immediately upon filing with the Department of State.

Moved: Mr. Boggs

Seconded: Mr. Goldman

Mr. Goldman wanted to make it clear that the town has not gone over the cap in the past but is now responding to the pressure of increased costs such as health insurance projected increases of 14% and Fire/EMS of 10%.

Ms. Olson said that the town looks for every opportunity to save money. If the town goes over the cap by 1% it amounts to \$16,000; 2% = \$32,000; etc. To increase wages to be in sync with other munis in the county will cost the town \$33,000 not including benefits. She reiterated that Fire/EMS has increased 10% but the town wants to keep providing these services to residents. She clarified that passing this law is not an override, it just gives the ability to do so if needed.

Ms. Bouchard noted that budget meetings are this week.

Ms. Olson invited people to send comments to clerk, come to meetings, come to public hearing. She said that this is not being done lightly and is proud that the town has had the lowest tax rate in county for a number of years.

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	aye
Weatherby	aye

Vote: 5-0

Date Adopted: 9/10/24

2025 TOWN BUDGET UPDATES

Ms. Weatherby said that the Health Consortium is considering a 14% increase. The last several years have been 4-5%. The consortium board will meet on the 26th to vote. More munis have joined the group but claims have increased.

Mr. Goldman is concerned that the consortium does not have a subscriber & spouse plan (only single or family). He wants to get other quotes for health insurance next year.

NEW BUSINESS:

INTRODUCTION OF A LOCAL LAW: “BOARD OF ZONING APPEALS ZONING CODE AMENDMENT” AND SCHEDULE PUBLIC HEARING

Ms. Olson gave a synopsis of the proposal- that signs will be required (in addition to the mailings currently required) to let neighbors know that a variance is requested on a property.
Mr. Tygesen said that they would like to get the county’s feedback as well.

RESOLUTION # 142 OF 2024: SETTING A PUBLIC HEARING ON A PROPOSED LOCAL LAW TO AMEND THE BZA SIGNAGE REQUIREMENTS

WHEREAS, a draft local law entitled “Board of Zoning Appeals Zoning Code Amendment” was introduced at this meeting as shown in Exhibit A attached hereto (see Appendix); and

WHEREAS, the Town Board desires to hold a public hearing with respect to the adoption of said Local Law.

NOW, THEREFORE, BE IT RESOLVED that a public hearing will be held by the Town Board of the Town of Ulysses with respect to the adoption of the aforesaid Local Law on October 8, 2024 at 7:00 p.m., or as soon thereafter can be heard; and it is further

RESOLVED, that the Town Clerk is hereby authorized and directed to cause public notice of said hearing to be given as provided by law.

Moved: Ms. Olson Seconded: Mr. Goldman

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	aye
Weatherby	aye

Vote: 5-0
Date Adopted: 9/10/24

INTRODUCTION OF A LOCAL LAW: “PARK/RECREATION ZONE ZONING CODE AMENDMENT” AND SCHEDULE PUBLIC HEARING

Mr. Tygesen explained that the town received grant funds from the county. During this process it was discovered that the zoning code requires a special permit (which requires a public hearing and approval) for the area to be a park. He suspected that this probably due to an oversight in the 2019 zoning update. He noted that this change will apply to 7 other areas zoned this way.

RESOLUTION # 143 OF 2024: SETTING A PUBLIC HEARING ON A PROPOSED LOCAL LAW TO AMEND THE PARK/RECREATION ZONE USES

WHEREAS, a draft local law entitled “Park/Recreation Zone Zoning Code Amendment” was introduced at this meeting as shown in Exhibit A attached hereto; and

WHEREAS, the Town Board desires to hold a public hearing with respect to the adoption of said Local Law.

NOW, THEREFORE, BE IT RESOLVED that a public hearing will be held by the Town Board of the Town of Ulysses with respect to the adoption of the aforesaid Local Law on October 8, 2024 at 7:00 p.m., or as soon thereafter can be heard; and it is further

RESOLVED, that the Town Clerk is hereby authorized and directed to cause public notice of said hearing to be given as provided by law.

Moved: Mr. Boggs Seconded: Mr. Goldman

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 9/10/24

APPOINTMENTS TO THE PLANNING BOARD

Mr. Goldman said that both candidates were interviewed and recommended to be appointed.

RESOLUTION # 144 OF 2024: PLANNING BOARD APPOINTMENTS

RESOLVED, the Town Board appoints Jeff McDonald to a full seat on the Town of Ulysses Planning Board for a term through December 31, 2028; and be it

FURTHER RESOLVED, the Town Board appoints Simon Bernnard to an Alternate Seat on the Town of Ulysses Planning Board for a term through December 31, 2024; and be it

FURTHER RESOLVED, that the Town Board thanks both appointees for their service to the Planning Board and the Town of Ulysses.

Moved: Mr. Goldman Seconded: Ms. Olson

Ms. Bouchard expressed concern that they are both village residents. Mr. Goldman corrected that one of the candidates has purchased a house in the town.

Olson aye
Boggs aye
Bouchard aye
Goldman aye
Weatherby aye

Vote: 5-0
Date Adopted: 9/10/24

INTER-FUND LOAN FROM DA232 / DA883 BRIDGE REPAIR RESERVE FUND TO CAPITAL FUND HA FOR SEED MONEY FOR THE CURRY ROAD BRIDGE REPLACEMENT PROJECT

Ms. Olson explained that this is necessary for cash flow and we will be reimbursed by grant funds on an ongoing basis.

RESOLUTION # 145 OF 2024: INTER-FUND LOAN FROM DA232 / DA883 BRIDGE REPAIR RESERVE FUND TO CAPITAL FUND HA FOR SEED MONEY FOR THE CURRY ROAD BRIDGE REPLACEMENT PROJECT:

WHEREAS the Town was awarded \$1.5 million through the New York State Department of Transportation (NYSDOT) Bridge NY infrastructure funding program for the replacement of the Curry Road culvert (PIN 3757.39); and

WHEREAS the DA Fund and HA Capital Fund are the same tax base, and

WHEREAS General Municipal Law, §9-a allows for inter-fund loan which states that any such temporary advance shall be authorized in the same manner as prescribed by general, special or local law for making budgetary transfers between appropriations. And that suitable records shall be kept of each temporary advance, and

WHEREAS the BRIDGE NY funding program is a reimbursement process and the most efficient method for short term cash flow required for this project is to borrow from internal sources, and

WHEREAS this loan will indeed cross multiple financial years, and

WHEREAS this practice of borrowing funds from the DA232 / DA883 Bridge Repair Reserve Fund was successfully used in a similar project, the bridge replacement of Cemetery Road over Trumansburg Creek (PIN 3756.59), and

WHEREAS an additional loan from the DA232 / DA883 Bridge Repair Reserve Fund will be required during the construction phase of this project, tentatively scheduled for summer of 2025,

NOW, THEREFORE, BE IT

RESOLVED that the Ulysses Town Board authorizes the temporary loan of up to \$150,000 from the DA232 / DA883 Bridge Repair Reserve Fund to the HA Capital Fund, and

RESOLVED that the Ulysses Town Board instructs the Town Supervisor’s Office to ensure a resolution at the end of the year to acknowledge the cross-financial year interfund borrow in order to ensure proper documentation.

Moved: Mr. Goldman

Seconded: Ms. Weatherby

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	aye
Weatherby	aye

Vote: 5-0

Date Adopted: 9/10/24

UPCOMING EVENTS

September 11 – Budget Meeting (possibly a public meeting), 9am @ Town Hall
 September 12 – Budget Meeting (possibly a public meeting), 9am @ Town Hall
 September 18 – Budget Meeting (possibly a public meeting), 9am @ Town Hall
 September 24 – Regular Town Board Meeting

APPROVAL OF MINUTES:

(no minutes to be approved)

BOARD NOTIFICATIONS:

(none)

BUDGET MODIFICATIONS:**RESOLUTION # 146 OF 2024: APPROVAL OF BUDGET MODIFICATIONS**

RESOLVED that the Town Board approves the following budget modifications as presented.

A FUND BUDGET MODIFICATIONS

Account #	Account Name	Current Budget	Increase/Decrease	Budget Mod Request	Post Budget Mod.
A1420.4	Attorney - Contractual	\$31,800	Increase	\$13,200	\$45,000
A1990.4	Contingency Account	\$28,850	Decrease	\$13,200	\$15,650
<i>Complaint Investigation - utilize contingency funds to cover costs.</i>					
Account #	Account Name	Current Budget	Increase/Decrease	Budget Mod Request	Post Budget Mod.
A1440.4	Engineer - Contractual	\$ -	Increase	\$ 2,795	\$ 2,795
A4089	Federal Revenue - Other (ARPA)	\$15,000	Increase	\$ 2,795	\$17,795
<i>ARPA Project Scoping - utilize ARPA revenue to cover costs.</i>					
Account #	Account Name	Current Budget	Increase/Decrease	Budget Mod Request	Post Budget Mod.
A5010.11	Highway Admin Personnel	\$ -	Increase	\$ 4,125	\$ 4,125
A1220.14	Supervisor - Project Assistant	\$ 6,006	Decrease	\$ 4,125	\$ 1,881
<i>Approval of Admin Assist Position beginning July 1, 2024; utilize savings in Supervisor PS Project Assistant line to cover costs.</i>					

B FUND BUDGET MODIFICATIONS

Account #	Account Name	Current Budget	Increase/Decrease	Budget Mod Request	Post Budget Mod.
B1420.41	Attorney - BZA and Planning	\$ 8,000	Increase	\$ 4,500	\$12,500
B1420.4	Attorney - Contractual	\$24,000.00	Decrease	\$ 4,500	\$19,500
<i>Reallocation of legal costs among B fund legal expense categories.</i>					
Account #	Account Name	Current Budget	Increase/Decrease	Budget Mod Request	Post Budget Mod.
B8310.11	Water Administration - Support	\$ -	Increase	\$ 600	\$ 600

B1990.4	Contingency Account	\$20,000.00	Decrease	\$ 600	\$19,400
<i>Approval of Admin Assist Position beginning July 1, 2024 - utilize contingency funds to cover costs.</i>					

SW3 FUND BUDGET MODIFICATIONS

Account #	Account Name	Current Budget	Increase/ Decrease	Budget Mod Request	Post Budget Mod.
SW3-8330.2	Water Purification Equipment	\$ -	Increase	\$ 1,795	\$ 1,795
SW3-8330.4	Water Purification Supplies	\$ 880.00	Increase	\$ 300	\$ 1,180
SW3-1990.4	Contingency	\$15,220	Decrease	\$ 2,095	\$13,125
<i>Purchase of chlorine pump (V408) & Additional supply costs passed on via Bolton Point (V434) - utilize contingency funds to cover costs.</i>					

Moved: Mr. Goldman

Seconded: Ms. Weatherby

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0

Date Adopted: 9/10/24

PAYMENT OF AUDITED CLAIMS:

RESOLUTION # 147 of 2024: PAYMENT OF CLAIMS

RESOLVED that the Ulysses Town Board approves the following payments of audited claims:

- HA Fund- Voucher # 3 for \$1663.55
- A-SW Funds- Vouchers 425-470 for \$79,109.98

Moved: Mr. Goldman

Seconded: Ms. Weatherby

Olson aye
 Boggs aye
 Bouchard aye
 Goldman aye
 Weatherby aye

Vote: 5-0

Date Adopted: 9/10/24

PRIVILEGE OF THE FLOOR (3 min limit per person):

Ms. Marino supports getting someone on the Planning Board with a strong water background.

Mr. Boggs drew attention to Mr. Klankowski's memo to the Town Board.

Mr. Klankowski suggested that an ad hoc committee of town & planning board members and the code officer be formed to address zoning issues. He would like to take advantage of the next few years before the zoning updates begin to work on these issues such as perennial streams and wetlands as referenced in the law.

Ms. Olson supports this but wants to be mindful of staff time and be open to hiring support if necessary and feasible.

Mr. Klankowski offered that he and the Planning Board can work on it.

Ms. Olson would like to craft a resolution for the next meeting and have the planning board identify some areas.

ADJOURN:

Mr. Goldman made a motion to adjourn at 8:22pm. This was seconded by Ms. Bouchard and passed unanimously.

Respectfully submitted by Carissa Parlato, Town Clerk
9/18/24

APPENDIX:

On the following pages, please find:

- Local Law to Override Tax Cap
- Draft Local Law (Exhibit A) to amend BZA notification requirements
- Draft Local Law (Exhibit A) to amend Park/Rec zone
- Staff Reports



TOWN OF ULYSSES

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Town Clerk (607) 387-5767, Ext 221 • clerk@townofulyssesny.gov

LOCAL LAW NO. 2 OF THE YEAR 2024:

A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW § 3-C

Be it enacted by the Town Board of the Town of Ulysses as follows:

Section 1. Legislative Intent

It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Town of Ulysses pursuant to General Municipal Law § 3-c, and to allow the Town of Ulysses to adopt a budget for the fiscal year beginning January 1, 2025 and ending December 31, 2025 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law § 3-c.

Section 2. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes the Town Board to override the tax levy limit by the adoption of a local law approved by vote of at least sixty percent (60%) of the Town Board.

Section 3. Tax Levy Limit Override

The Town Board of the Town of Ulysses, County of Tompkins, is hereby authorized to adopt a budget for the 2025 fiscal year that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law § 3-c.

Section 4. Remainder

Except as hereinabove amended, the remainder of the Town Code of the Town of Ulysses shall remain in full force and effect.

Section 5. Separability

The provisions of this Local Law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been



TOWN OF ULYSSES

10 Elm Street, Trumansburg, NY 14886

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included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

Section 6. Effective Date

This Local Law shall take effect immediately upon filing with the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

**EXHIBIT A
TOWN OF ULYSSES
LOCAL LAW NO. ____ FOR THE YEAR 2024**

BOARD OF ZONING APPEALS ZONING CODE AMENDMENT

Be it enacted by the Town Board of the Town of Ulysses as follows:

Section 1. Section 212-16 entitled “Board of Zoning Appeals” shall be amended as follows:

A.(1) through (9) *Remains the same.*

A.(10) The Board of Zoning Appeals shall act in accordance with the provisions hereinafter contained in this section, hold public hearings to determine appeals from any refusal of a building permit or statement of compliance by the Zoning Officer, or review any order, decision, interpretation or refusal thereof of the Zoning Officer, where such order or decision is based upon the requirements of this chapter. An appeal must be made within the time prescribed by the rules of the Board of Zoning Appeals. All Board of Zoning Appeals procedures shall comply with Town Law § 267-a, as amended from time to time. Notice of public hearings shall, in addition to all other requirements for publication of a hearing notice pursuant to the Laws of the State of New York, be posted on the subject property in a manner that is readily visible to the public from the nearest adjacent public road at least 10 days prior to the subsequent public hearing.

A.(11) *Remains the same.*

B through D *Remains the same.*

Section 2. Remainder

Except as hereinabove amended, the remainder of the Code of the Town of Ulysses shall remain in full force and effect.

Section 3. Severability

The provisions of this Local Law are severable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

Section 4. Effective Date

This Local Law shall take effect immediately upon filing with the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

**EXHIBIT A
TOWN OF ULYSSES
LOCAL LAW NO. ____ FOR THE YEAR 2024**

PARK/RECREATION ZONE ZONING CODE AMENDMENT

Be it enacted by the Town Board of the Town of Ulysses as follows:

Section 1. Chapter 212 Article XVIII entitled “PR – Park/Recreation Zone” shall be amended as follows:

110. Purpose. *Remains the same.*

111. Permitted uses.

In the PR — Park/Recreation Zone, no building or structure shall be erected, altered or extended, and no land or building thereof shall be used for any purpose or purposes other than the following:

A. Farm operation.

B. Public and private community parks, regional parks and preserves.

112. Uses permitted by special permit.

The following uses are allowed within the PR — Park/Recreation Zone upon approval of a special permit pursuant to Article III, § 212-18, upon receipt of site plan approval from the Planning Board pursuant to Article III, § 212-19, and subject to the design standards set forth in relevant sections of Article XX:

A. Signs as regulated under Article XX, § 212-122.

B. Seasonal campgrounds, overnight campgrounds and group campgrounds, subject to the provisions of Article XX, § 212-127.

C. Cemeteries and the buildings and structures incidental to cemetery operations.

D. Golf courses, except miniature golf courses operated on a commercial basis.

E. Nature centers.

F. Public and private community parks, regional parks and preserves.

G. F. Commercial stables, subject to the provisions of Article XX, § 212-138.

113 through 115 *Remains the same.*

Section 2. Remainder

Except as hereinabove amended, the remainder of the Code of the Town of Ulysses shall remain in full force and effect.

Section 3. Severability

The provisions of this Local Law are severable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or

unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

Section 4. Effective Date

This Local Law shall take effect immediately upon filing with the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

DRAFT

August 2024 TOU Youth Services Report

Middle School Programs:

Registration already full (waitlist active) for Youth Cross Country (Grade 3-6) starting 9/12.

Ulysses Rec Dept. hired a Cornell student to help Zak administer this program.

After-school Outdoors Club- Fall Fridays 3-5:15pm

Registration now open on Rec Desk, grades 5-7, to start 9/20.

Currently in planning stage, including intended activities and life/soft skills to target.

Youth Employment:

YEP End of Season gathering- Thursday 8/29

4 YEP employees, 3 YEP employers, 6 Town, County, and/or Youth Commission Reps attended.

It was good to get together and hear some details from even a few program participants. Mena Schlossberg, who worked at the Tburg Library, mentioned meeting many new people and developing an increased sense of connection with her community. She dropped some good buzzwords, but it was unprompted and authentic :)

In the written/survey evaluation (7 responses so far), employees wrote in specific and non-specific ways about improved confidence, problem-solving, communication and leadership skills, responsibility, and time management.

The program has a good team of employers too. A good variety of jobs, and supervisors who are invested in a degree of mentorship for their youth employees.

Professional Development:

Zak and Rachel both working through “Positive Youth Development 101”, an online curriculum created by ACT for Youth at Cornell and Cornell Social Media Lab.

Other: Working on a Mission and Vision statement for the dept.

September 2024 Fire Inspection Report

Town of Ulysses Code Enforcement

Business Name	Address	Parcel #	Date of Inspection	Annual/Bi-annual	Permit Number
August 2024 Completed Inspections					
Vanek Apartments	1519 Trumansburg Rd	33.-3-23.22	8/1/2024	bi-annual	OP2408-01
Smart Start	1966 Trumansburg Rd	20.-3-9.21	8/6/2024	annual	OP2408-03
Smart Start 2	1954 Trumansburg Rd	20.-3-9.23	8/6/2024	annual	OP2408-02
7000 Route 227 Apartments	7000 Rte 227	22.-4-25.5	8/28/2024	bi-annual	OP2408-04
Cayuga Nature Center	1420 Taughannock Blvd	18.-4-11	8/29/2024	annual	OP2408-05
Due 2024			Due Date		
ATC-NY	1610 Trumansburg Rd	33.-5-3.2	12/7/2024	bi-annual	
Cayuga Compost/P&S Excavating	3225 Agard Rd	20.-2-3	overdue no prior inspections	bi-annual	
Glenwood Pines	1213 Taughannock Blvd	30.-2-1	12/4/2024	annual	
Halsey House B&B	2057 Trumansburg RD	13.-4-2.3	overdue no prior inspections	bi-annual	
Inn at Taughannock	2030 Gorge Rd	14.-1-11	12/4/2024	annual	
Franziska Racker Center	3226 Wilkins Rd	33.-2-11	11/1/2024	annual	
Inn at Taughannock - Taughannock Farms Motel	2031 Gorge Rd	14.-3-18.2	12/4/2024	annual	
West Hill Community Church	3049 VanDorns Corners Rd	34.-1-27	12/4/2024	annual	
Stover Lumber	1974 Trumansburg Rd	22.-2-2.2	overdue 7/26/2020	annual	
Spruce Row	2271 Kraft Rd	26.-1-5.22	unknown	annual	
Namaste Montessori	1608 Trumansburg Rd	33.-5-3.3	scheduled for October	annual	
Namaste Montessori	1872 Trumansburg RD	25.-6-10.2	scheduled for October	annual	
Due 2025			Due Date		
Regional Access	1609 Trumansburg Rd	33.-1-8.2	3/14/2025	bi-annual	
Moore's Marine Inc	3052 DuBois Rd	32.-2-8.22	3/23/2025	bi-annual	
Evergreen House	4461 Jacksonville Rd	25.-6-20	4/14/2025	bi-annual	
Gimme Coffee Roasting	3201 Krums Corners Rd	33.-3.4	4/14/2025	bi-annual	
Howl Studios	1607a Trumansburg Rd	33.-1-8.14	4/14/2025	bi-annual	
Kinney Drugs	2100 Trumansburg Rd	12.-3-18.1	4/14/2025	bi-annual	
Maguire Chevorlet Complex	2073-2071 Trumansburg Rd	13.-3-3.1	4/14/2025	bi-annual	
Renovus Solar	1520 Trumansburg Rd	33.-4-3.6	4/14/2025	bi-annual	
Martin Apartments	4346 Cold Springs Rd	20.-3-5.12	11/1/2025	bi-annual	
(And also all properties with annual inspection schedules)					

Building & Code Updates

Mark Washburn, NYS CEO, Certification No. 1020-0364 August 1 -August 31, 2024

Plan Reviews

- 5 discussions about upcoming projects
- 8 permit review
- 10 pre permit site visit

Site Visits

- Ongoing monitoring of Erosion Plan, visited 4 times no issues
- 6 Site meetings with contractors
- Site visit for the Zambini Circus and Fair

CEO Activity

- 4 Permits issued/ Projects Cost= \$146,800/ Fees collected= \$1,484.
- 3 Foundation/Footer inspections/ Slab / 1 reinspection's
- 5 Framing inspections/ 0 Issue resolved during inspection
- 3 Plumbing inspections/ 0 reinspection
- 6 Final inspection/0 Reinspection
- 7 Pre-site inspections
- Code research for 12 different issues approximately 1 hours
- 9 Fire inspections completed (See Attached report)
- Outreach regarding Fire inspections ongoing and multiple appointments scheduled
- 11 Fire inspections and safety walks
- Performed safety walk through at Fair Tuesday Wednesday Thursday Friday Saturday and Sunday
- 2 Fireworks Inspections
- Meeting with Health Department and Grassroots. Discussion in regards to next years requirements and new information that will be required.

Town of Ulysses Clerk's Office
MONTHLY REPORT for Aug 2024

Submitted by Carissa Parlato

<u>LICENSES/PERMITS issued:</u>	<u>#</u>
Sporting licenses	52
Disabled parking permits	16
Dog licenses and renewals	44
Marriage licenses	4
Notarizations	6
FOIL requests-received	3
FOIL requests-completed	2

<u>FINANCIAL REPORT:</u>	
13,866.39	TOTAL fees collected
12,147.88	stays in the town
1718.51	goes to the state

CLERK's OFFICE TASKS:

General/routine tasks:

- mail, answered inquiries on various topics, attended town board meetings and took minutes, kept website current, notary services, licensing (marriage, dog, sporting) and disabled parking permits, collect building & zoning fees, weekly Supervisor/Clerks office meetings, weekly e-newsletters, building use/equipment sign out, FOIL requests, ordered supplies, posted meetings & videos
- Habitat Nature Preserve Committee:
 - Work with Cornell program to connect with Compass property
 - Work with Planner on zoning for placement of picnic tables/benches
- Water:
 - Quarterly water meter reads & billing on 8/14
 - Work on 2025 budget
- Social media & website
 - Continue to share town updates
- IT:
 - Check spam filter weekly
- Records Mgmt
 - Work with MD on retention for Planning, Code, Highway
- Cross reconciliation of bank statements with Bookkeeper
 - Reviewed bookkeepers' stmts
- Safety Committee
 - Next meeting TBD



TOWN OF ULYSSES

10 Elm Street, Trumansburg, NY 14886
townofulyssesny.gov

Town Supervisor (607) 387-5767, Ext 232 • supervisor@townofulyssesny.gov
Town Clerk (607) 387-5767, Ext 221 • clerk@townofulyssesny.gov

Planning & Zoning August 2024 Report to Town Board

Town Board Meeting Date, 09.10.2024

Submitted by Niels Tygesen, 09.03.2024

Planning Board

The Planning Board held a meeting on August 6 to discuss the following items:

- The Board conducted sketch plat review for the 'Wilcox Subdivision', a proposal to subdivide the existing 10.38 acre lot into two lots, and scheduled a public hearing for August 20.
- Board members continued discussions related to training.
- Board members continued discussions related to zoning code amendments.
- [Approved minutes link](#); [recorded meeting video link](#).

The Planning Board held a meeting on August 20 to discuss the following items:

- The Board conducted final plat review with a public hearing and approved the 'Wilcox Subdivision' noted above.
- Board members continued sketch plat review for the 'Hamilton Subdivision', a proposal to subdivide the existing 18.67 acre lot into 2 lots, and scheduled a public hearing for September 17.
- Board members conducted sketch plan review for the 'Crown Trumansburg AT&T Generator' project, a proposal to install a new back-up self-contained 30kW diesel generator at the existing telecommunications tower, and scheduled final site plan review for September 17.
- Board members continued discussions related to zoning code amendments.
- [Draft minutes link](#); [recorded meeting video link](#).

Comp Plan Steering Committee

The Committee held a meeting on August 1 to discuss the following items with the Consultant:

- The proposed project timeline, upcoming topic items, and set their schedule for the rest of 2024.
- [Draft minutes link](#); [recorded meeting video link](#).

Board of Zoning Appeals

The BZA held a meeting on August 7 to discuss the following item:

- The Board conducted a public hearing and approved the 'Hamilton Area Variance', a request for an area variance to reduce the minimum lot width at the front lot line associated with a subdivision.
- [Draft minutes link](#); [recorded meeting video link](#).



TOWN OF ULYSSES

10 Elm Street, Trumansburg, NY 14886
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Planning Projects

- 2025-45 Comp Plan Update
 - 2024 3Q report tracking to DEC for CSC grant.
 - Coordination and ongoing work with Consultant.

Zoning Projects

- Zoning Code Amendments
 - The Planning Board discussed amendments to the Zoning Code and drafted a memo to the Town Board.

Zoning Enforcement

Ongoing research on code enforcement cases.

Miscellaneous

- 2024 end of year budget and proposed 2025 budget.
- Hazard Mitigation Meeting:
 - County is currently working on their update and will include annexes for each municipality.
 - State and Federal funding in relation to hazard mitigation planning/support for declared emergencies
- Stormwater Coalition Meeting:
 - SWPPP templates.
 - Coalition contract.
 - SPDES permit.
- Building, Planning, and Zoning permit reviews.
- Customer support pertaining zoning information and permitting process.
- Continued outreach for alternate members for the Planning Board and BZA.
- Updates to webpages and applications.
- Continued training with Office Project Assistant.

August 2024

Roads:

Shouldered Wilkins, Houghton and Garrett roads

Replaced Cross Pipe on Agard rd.

Mowed Roadside

Tree Cleanup on Indian Fort

Repairs:

Trailer Bearing replaced

T5 Inspection, Oil and Filter change

Misc:

Helped town of Enfield with oil and stone projects

Haul in Item 4

Water Report and BAC sample

Read Meters

Town of Ulysses
September 2024 Bookkeeper/Budget Officer Board Report
September 10, 2024, Town Board Meeting
Prepared by Blixxy Taetzsch, 9/5/2024

Greetings Board Members: Accompanying this report are the August 2024 financial statements, which are referenced in my narrative.

Balance Sheet

As detailed in the Supervisor's Report, total cash balances as of 8/31/2024 were \$1,29,249.29, an increase of \$64,642.25 from the end of July. A few notable items to comment on for this month:

- Sales tax payments continue to come on a timely basis, having received payments through July at the end of August.
- EMS payments are current through July 2024.
- Cash receipts were routine, including normal monthly operations. We also received grant payments for our Curry Rd Capital Project (HA), and our NPS Engineering Grant (DA).
- Typical cash outlays occurred for operating expenses. In addition, we paid for the purchase of the new loader – the \$141,431 paid was net of the trade in value of the old loader. Funds were transferred from the equipment reserve to fund \$82,044 of this purchase.

In addition to cash balances, the Town had investments valued at a total of \$2,734,134.44 as of August 31, 2024. The value of the investment decreased from last month, as a \$250,000 maturity was liquidated and added to the A, B, and DA funds for cash flow purposes.

Other than cash, investments, and interfund transactions (due to/due from other funds), there are no significant assets and liabilities in the Town's operational financial statements.

Income Statement

Revenues through August 2024 are as expected. Sales tax payments have been received through July, as have fees collected through the Clerk's Office. Justice Court Revenue has only been recorded through June. EMS payments are current through July.

Expenditures through August 2024 are also as expected, with some spending being front loaded (such as payments for Fire and Ambulance services, and some insurance costs). Spending for summer programs continues in August, reflected primarily in A fund salary for recreation and youth employment programs. And, as mentioned earlier, we paid for a new loader in the DA fund.

Town of Ulysses
September 2024 Bookkeeper/Budget Officer Board Report
September 10, 2024, Town Board Meeting
Prepared by Blixxy Taetzsch, 9/5/2024

Bookkeeper/Budget Officer Activities

Below are some highlights of my activities:

- Personnel: I continue to support employees and retirees with benefit administration, human resources support, employment, and civil services functions. I continue to be busy with summer camp and youth employment programs, with over 40 seasonal employees.
- Finance Committee: I continue to support the work of the finance committee. Notes from these meetings are available in SharePoint.
- Budget Officer Activities: Maintaining accurate, up to date, financial data is a priority for me. This allows me to provide data in support of budget development, which is in full swing right now. In my new role as Budget Officer, I have:
 - Prepared the budget schedule for 2025, including the plan for line-by-line departmental budget review.
 - Prepared budget documents for the Youth Commission and attended one meeting to review the information with members of the Commission.
 - Met with multiple departments and staff to better understand their budgets and seek input from them to inform the tentative budget and well as current year budget projections.
 - Gained a better understanding (still a work in progress) of the various inputs to the Town of Ulysses budget, including youth programs, fire and EMS services, water districts, and grant funded projects.