

DRAFT- TOWN BOARD MEETING

Town of Ulysses

Feb. 11, 2025

The meeting was held in person at the Town Hall at 10 Elm St., Trumansburg NY as well as via Zoom videoconference. Notice of Town Board meetings are posted on the Town's website and Clerk's board.

*Video recordings of meetings are available on Youtube at
<https://www.youtube.com/channel/UCWVIs--q9CpHlxdk9YxZyPw>.*

CALL TO ORDER:

Ms. Olson called the meeting to order at 7pm.

ATTENDANCE:

TOWN OFFICIALS:

In person-

Supervisor- Katelin Olson

Board members- Mary Bouchard, Liz Weatherby (at 7:14pm), Michael Boggs

Town Clerk- Carissa Parlato

Highway Superintendent- Scott Stewart

WSPPC (Water Source Protection Plan Committee) member & CSAC (Conservation & Sustainability Advisory Committee) chair- Roxanne Marino

WSPPC (Water Source Protection Plan Committee) chair- Linda Liddle

Absent-

Board member- Rich Goldman

OTHERS:

Allison & Marvin Pritts, Mark Sherman, Rob Kaplan, Emily & Anthony Ouckama, Mena Schlossberg, Steve Manley, Chad Doolittle

Via Zoom-

Tyler Sherman, Jyll, Beth, Alex Acuna, Cynthia Mannino, Anne Koreman, Mark Veca

APPROVAL OF AGENDA:

Motion:

Ms. Olson noted that she would like to pull the alternate to LDC item and add the 2025 TC Soil & Water contract.

Ms. Bouchard moved to approve the agenda as amended. This was seconded by Mr. Boggs and passed unanimously.

PRIVILEGE OF THE FLOOR (3 minutes per person):

None

PUBLIC HEARING ON A LOCAL LAW TO AMEND CHAPTER 174 REGARDING TAX EXEMPTIONS FOR VETERANS, SENIORS, AND DISABLED CITIZENS:

Ms. Olson said that NYS allowed Tompkins County to increase the amount that a household can make to be eligible for exemptions. The income amount applies to the household rather than just the property owner(s). Per the Tax Assessor, passage of this will have little impact on tax base but could have a big impact on eligible households.

Mr. Boggs moved to open the hearing at 7:05pm. This was seconded by Ms. Bouchard and passed unanimously.

Ms. Olson asked if anyone wished to comment.

Ms. Koreman said that she is glad that the town is considering this as it will make a difference for households.

Ms. Olson asked two more times if anyone else wished to comment. No one spoke.

The Town Clerk said that one comment was received via email that was in favor of passage of this local law.

Ms. Bouchard moved to close hearing at 7:07pm. This was seconded by Mr. Boggs and passed unanimously.

DPW UPDATE:

Mr. Stewart shared the following items:

- Maintenance of Iradell Rd- the road is the border between Ulysses and Enfield and Ulysses has been maintaining (about 1 mile of road). Mr. Stewart would like to share maintenance with Enfield but they did not seem interested. He is working with the Town Attorney on how to proceed/develop an agreement and share NYS CHIPS funding.
- Speed study- Ms. Hexter submitted a petition for a traffic study around Taughannock Park and Black Diamond Trail heads due to the new parking lot structure and expected increase of visitors. Mr. Stewart will work with NYS Parks to re-paint crosswalks and use other traffic-calming tools to mitigate but doesn't suggest a NYS speed study as it can take up to 18 months.

Ms. Weatherby arrived at this time.

Ms. Olson will bring resolutions to the next Town Board meeting.

Mr. Stewart also noted a salt shortage and reassured citizens not to worry as he is mixing in some sand to help stretch the supply.

MUNICIPAL BOARD & STAFF REPORTS:

Ms. Koreman shared the following items from the Tompkins County Legislature:

- New Communications Director- Monica Salvage
- ICE (US Immigration and Customs Enforcement) came to Ithaca. The county is concerned with how this took place.
- Federal funding- the county is reviewing what programs have federal funding and may be at risk of losing funds and making plans on how to handle that

WSPPC- Ms. Liddle and Ms. Marino noted that a draft for the plan will be shared with the board soon. They have also been collecting information on when to hold a septic/well workshop.

CSAC- Ms. Marino said that the group was meeting tomorrow and will discuss Earthcare Day dates and more.

Ms. Olson shared the following:

- Three Falls LDC/Camp Barton- meeting this week
- The Youth commission is gearing up for spring rec programs. Summer rec sign up starts March 15 and will have a new CIT program this year

Ms. Weatherby said that the Comp Plan Steering Committee is close to scheduling a public info session to get input.

POTENTIAL DONATION OF LAND:

Ms. Olson shared a presentation on the topic (*see attached*) as well as a statement from Pritts (*also attached*).

Ms. Weatherby thanked the Pritts and said that she thinks the land would be a benefit for not just youth but all generations to have a public outdoor space.

Mr. Boggs inquired about deed restrictions. Mr. Pritts said that restrooms would be okay but not a stadium or anything big.

Ms. Olson said that the town would need to do an environmental review and hear from the public before going forward. She noted that the space is only being offered for recreational purposes. If the town decides not to use it in the future, it would revert back to the Pritts.

She said that if the board wants to move forward it will need to begin an environmental review . Nothing has been signed or approved.

Mr. Boggs asked for the neighbors' thoughts. Tyler Sherman said he was disappointed and concerned with the potential road.

Mark Sherman (5250 Cold Springs Rd) asked if the public will vote on this or just the town board. Ms. Olson said it will be a Town Board decision. He said that it is great but will impact them more than the Pritts.

Mr. Acuna said that he appreciates the donation but this is not even similar to the last land purchase as it is viable farmland being taken out of production and the benefit will be to only a small group of people- those with children.

Ms. Olson said that the last parcel was also farmland and public feedback was that it was too far from the village.

AUTHORIZATION OF ENVIRONMENTAL ASSESSMENT

RESOLUTION #50 OF 2025:

Resolved that the Ulysses Town Board expresses interest in accepting a property donation and authorizes the Town Planner to prepare a Full Environmental Assessment Form (FEAF) concerning this action and present a draft at the next meeting.

Moved: Ms. Olson

Seconded: Mr. Boggs

Mr. Boggs suggests tabling this issue because this resolution was not posted prior to the meeting and would like the public to have an opportunity to weigh in. He proposes waiting 2 weeks.

Ms. Weatherby and Bouchard see the resolution as opening up the conversation.

Olson	aye
Boggs	nay
Bouchard	aye
Goldman	absent
Weatherby	aye

Vote: 3-1

Date Adopted: 2/11/25

NEW BUSINESS:

REZONE APPLICATION FOR DEVELOPMENT DISTRICT 3

Mr. Doolittle introduced himself. He is requesting that the board rezone 2012 Trumansburg Rd. (old Barangus). He is considering putting single family housing on the Halseyville Rd. side and an indoor recreational facility on the Route 96 side.

Ms. Weatherby asked about the designated environmental areas. Mr. Doolittle said that he will stay away from those areas.

Ms. Olson asked about the NYSDOT right-of-way agreement with the previous owner. Mr. Doolittle said that will not be a concern for this project.

Ms. Olson said that a rezone request first goes to the Town Board. If they believe it merits further consideration, they can send it to the Planning Board.

RESOLUTION #51 OF 2025: REFERRAL OF REZONE REQUEST FOR DEVELOPMENT DISTRICT 3 TO THE PLANNING BOARD

WHEREAS, the Town of Ulysses has received an application for the consideration of rezoning of a Development District 3, and

WHEREAS, zoning changes are under the purview of the Town Board; and

WHEREAS, the Town Board determined that the application deserved further consideration, and values the input and consideration of the request by the Planning Board;

NOW, THEREFORE, BE IT

RESOLVED, the Ulysses Town Board requests that the Planning Board reviews the application for the Rezoning of Development District 3 and provides the Town Board with their opinion.

Moved: Ms. Olson

Seconded: Ms. Bouchard

Mr. Boggs asked if this will be a dissolution of the Development District classification. Ms. Olson said it may be.

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	absent
Weatherby	aye

Vote: 4-0

Date Adopted: 2/11/25

OLD BUSINESS:

ADOPTING A LOCAL LAW TO AMEND CHAPTER 174 REGARDING TAX EXEMPTIONS FOR VETERANS, SENIORS, AND DISABLED CITIZENS

RESOLUTION #52 OF 2025: LL1 OF 2025- A LOCAL LAW TO AMEND CHAPTER 174 REGARDING TAX EXEMPTIONS FOR VETERANS, SENIORS, AND DISABLED CITIZENS

WHEREAS, notice was given that the Town Board scheduled a public hearing for February 11, 2025 at 7:00 p.m. for Local Law No. 1 of the Year 2025 entitled "A LOCAL LAW AMENDING CHAPTER 174 REGARDING TAX EXEMPTIONS FOR VETERANS, SENIORS, AND DISABLED CITIZENS"; and

WHEREAS, notice of said public hearing was duly advertised in the official newspaper of the Town and posted on the Town Clerk's signboard; and

WHEREAS, said public hearing was duly held on the 11th day of February, 2025 at 7:00 p.m. and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, pursuant to the State Environmental Quality Review Act, it has been determined by the Town Board that adoption of the proposed Local Law constitutes a Type II Action as defined under 6 NYCRR 617.5(c)(26) and (33).

NOW, THEREFORE BE IT RESOLVED that the Town Board of the Town of Ulysses hereby adopts said local law as Law No. 1 of the Year 2025 entitled "A LOCAL LAW AMENDING CHAPTER 174 REGARDING TAX EXEMPTIONS FOR VETERANS, SENIORS, AND DISABLED CITIZENS"; and it is further

RESOLVED that the Town Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting and give due notice of the adoption of said Local Law to the Secretary of State; and it is further

RESOLVED that this resolution will take effect immediately upon filing with the Department of State.

Moved: Ms. Olson

Seconded: Mr. Boggs

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	absent
Weatherby	aye

Vote: 4-0

Date Adopted: 2/11/25

PARKING LOT PROJECT UPDATE

Ms. Olson said that the parking lot project is on track to start in April, weather permitting. She will share more information at next meeting.

ALTERNATE TO PLANNING BOARD

RESOLUTION #53 OF 2025: ALTERNATE TO THE PLANNING BOARD

WHEREAS, Simon Bernard was appointed to an alternate position on the Town's Planning Board at the January 9, 2025 Organizational Meeting for a term through December 31, 2025; and

WHEREAS, Mr. Bernard was unable to be sworn in before January 31, 2025, requiring reappointment;

NOW, THEREFORE, BE IT

RESOLVED that the Ulysses Town Board appoints Simon Bernard to serve as an alternate for the Town's Planning Board, with a term ending December 31, 2025.

Moved: Ms. Olson

Seconded: Mr. Boggs

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	absent
Weatherby	aye

Vote: 4-0

Date Adopted: 2/11/25

APPROVAL TO FLY WOMEN'S SUFFRAGE, PRIDE FLAGS IN 2025 PER FLAG POLICY

RESOLUTION # 54 OF 2025: AUTHORIZATION TO DISPLAY WOMEN'S SUFFRAGE FLAG AND PRIDE FLAG IN 2025

WHEREAS, the Town has a Flag Policy and has previously authorized the Town Supervisor to display the Women's Suffrage Flag in March and the PRIDE flag in June;

NOW, THEREFORE, BE IT

RESOLVED, that the Ulysses Town Board authorizes the Town Supervisor to fly the Women's Suffrage Flag in March and the PRIDE flag in June, per the requirements of the Town's Flag Policy.

Moved: Ms. Olson

Seconded: Ms. Weatherby

Olson	aye
Boggs	nay
Bouchard	aye
Goldman	absent
Weatherby	aye

Vote: 3-0

Date Adopted: 2/11/25

LETTER OF SUPPORT FOR INHS

RESOLUTION # 55 OF 2025: AUTHORIZATION FOR THE TOWN SUPERVISOR TO SUBMIT A LETTER OF SUPPORT ON BEHALF OF INHS

WHEREAS, Ithaca Neighborhood Housing Services is applying for funding to build two for-sale affordable housing units at their Compass property in the Village of Trumansburg; and

WHEREAS, the Ulysses Town Board is supportive of efforts in our community to increase housing accessibility and affordability;

NOW, THEREFORE, BE IT

RESOLVED, that the Ulysses Town Board approves the Town Supervisor to submit a letter of support of the INHS funding request on behalf of the Town.

Moved: Ms. Olson

Seconded: Mr. Boggs

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	absent
Weatherby	aye

Vote: 4-0

Date Adopted: 2/11/25

SOIL AND WATER CONTRACT APPROVAL

RESOLUTION # 56 OF 2025: APPROVAL OF 2025 TOMPKINS COUNTY SOIL & WATER CONTRACT

Resolved that the Town Board authorizes the Town Supervisor to sign the 2025 Tompkins County Soil and Water contract.

Moved: Ms. Olson

Seconded: Mr. Boggs

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	absent
Weatherby	aye

Vote: 4-0

Date Adopted: 2/11/25

UPCOMING EVENTS

February 25 – Regular Town Board Meeting, 7pm @ Town Hall

March 11 – Regular Town Board Meeting, 7pm @ Town Hall

APPROVAL OF MINUTES:

RESOLUTION #57 OF 2025: APPROVAL OF MINUTES

RESOLVED, that the Ulysses Town Board approve the meeting minutes as presented from January 28, 2025 regular meeting.

Moved: Ms. Olson

Seconded: Ms. Bouchard

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	absent
Weatherby	aye

Vote: 4-0

Date Adopted: 2/11/25

BUDGET MODIFICATIONS:

RESOLUTION #58 OF 2025: BUDGET MODIFICATIONS

RESOLVED that the Ulysses Town Board approves the 2024 budget modifications as presented. *(see Appendix)*

Moved: Ms. Olson

Seconded: Ms. Bouchard

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	absent
Weatherby	aye

Vote: 4-0

Date Adopted: 2/11/25

PAYMENT OF AUDITED CLAIMS:

RESOLUTION #57 OF 2025 PAYMENT OF CLAIMS

RESOLVED that the Ulysses Town Board has reviewed and approves payment of claims for:

- HA fund voucher #7 in the amount of \$12,507.51
- A-SW fund vouchers # 30-97 in the amount of \$885,344.66

Moved: Ms. Olson

Seconded: Mr. Boggs

Olson	aye
Boggs	aye
Bouchard	aye
Goldman	absent
Weatherby	aye

Vote: 4-0

Date Adopted: 2/11/25

PRIVILEGE OF THE FLOOR (3 min limit per person):

Ms. Marino said that a concern of the prior proposal for rec land was that the Town doesn't have a recreation plan. She suggested that this happen in conjunction with the comp plan.

Mr. Acuna said that it would be helpful to know the true cost and scope outside of the carrying costs- it is different in practice than on paper. He feels that there are plenty of other places that kids can play sports without taking over farmland and that there are many neighbors that don't want it. He doesn't think it was done in a transparent way and thinks it's a done deal by the Town Board.

Mr. Ouckama thanked the board for their work. As someone who spends lots of time with youth sports, he knows that there is a need and want for more space and places for kids.

Mr. Kaplan agrees about the need for space. The kids play on bad areas at school and that need is growing every year.

Ms. Schlossberg introduced herself as a student who understands the need for more space. She does track and cross-country.

Ms. Marino says that the board should get more feedback from the public.

Ms. Bouchard reiterated that Mr. Glennon's (the Rec Director) prior talking points were well taken about how space is needed.

Ms. Olson said that not only is the town's recreation program growing, but other recreation programs in the community are growing as well.

ADJOURN:

Ms. Bouchard made a motion to adjourn at 9pm. This was seconded by Ms. Weatherby and passed unanimously.

Respectfully submitted by Carissa Parlato, Town Clerk
2/24/25

APPENDIX:


Presentation on land donation
Statement from donors (The Pritts)
Budget modifications
Staff reports

The slide features two large, abstract green geometric shapes. On the left is a solid green triangle pointing downwards. On the right is a complex, multi-layered green shape composed of several overlapping triangles and polygons in various shades of green, creating a dynamic, layered effect.

Potential Land Donation for Park/Recreation Purposes

Town of Ulysses, February 2025

Overview

- ▶ After the failed park referendum in December 2023, the Town was approached by a local family, Marvin and Allison Pritts. They  are interested in donating land to the Town for park/recreation purposes, which would be the first recreational park in the Town's history.
- ▶ In July 2024, the Town Board authorized the preparation of a survey to determine if the land was suitable to accept for a donation.
- ▶ The survey was completed in December 2024.
- ▶ Public presentation of the proposed donation in February 2025.

NY State Town Law Concerning Land Donations

- ▶ § 64. General powers of town boards
 - ▶ 8. Gifts to town. May take by gift, grant, bequest or devise and hold real and personal property absolutely or in trust for parks or gardens, or for the erection of statues, monuments, buildings or structures, or for any public use, upon such terms or conditions as may be prescribed by the grantor or donor and accepted by said town, and provide for the proper administration of the same.

Proposed Land Donation

- ▶ The donation involves 15.212 acres of land, which would be subdivided from parts of two existing parcels located on Cold Springs. The street address for the parent parcel is 5150 Cold Springs.
- ▶ The majority of the land is in the Town's Agricultural Zone, and the proposed driveway/access to Cold Springs is predominantly in the Town's Residential Zone.



View of potential donated parcel from eastern edge looking northwest



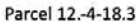
View from eastern edge looking southwards 



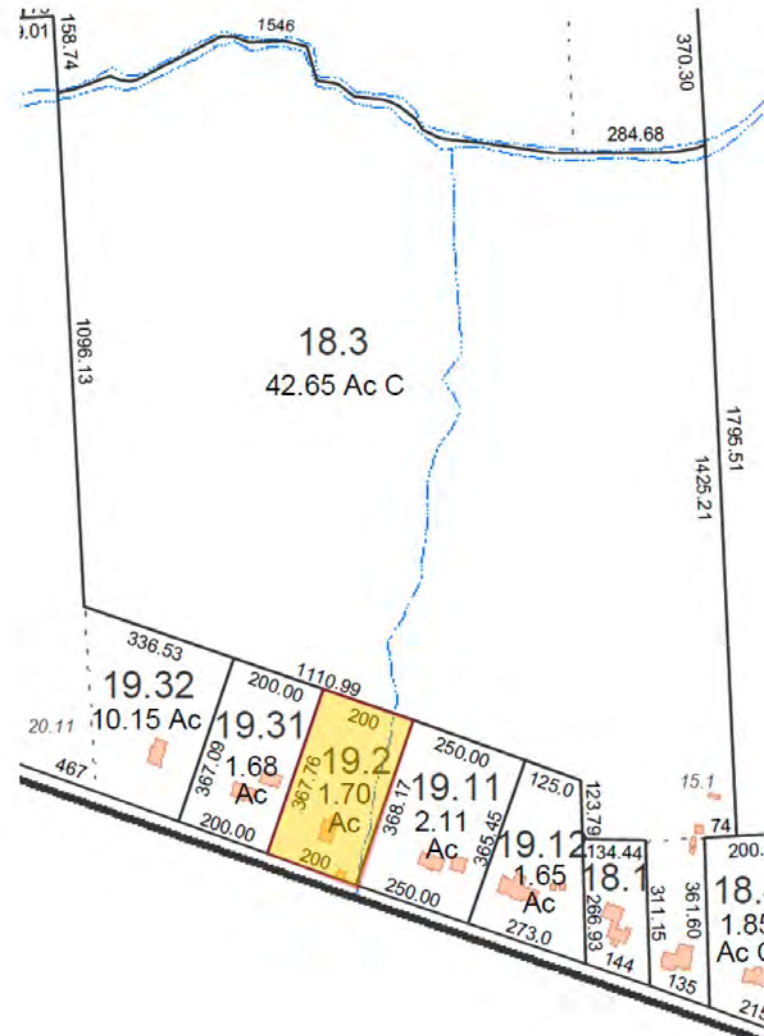
View from eastern edge looking eastwards

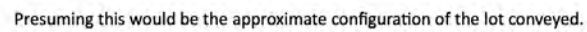


View from eastern edge looking northwards



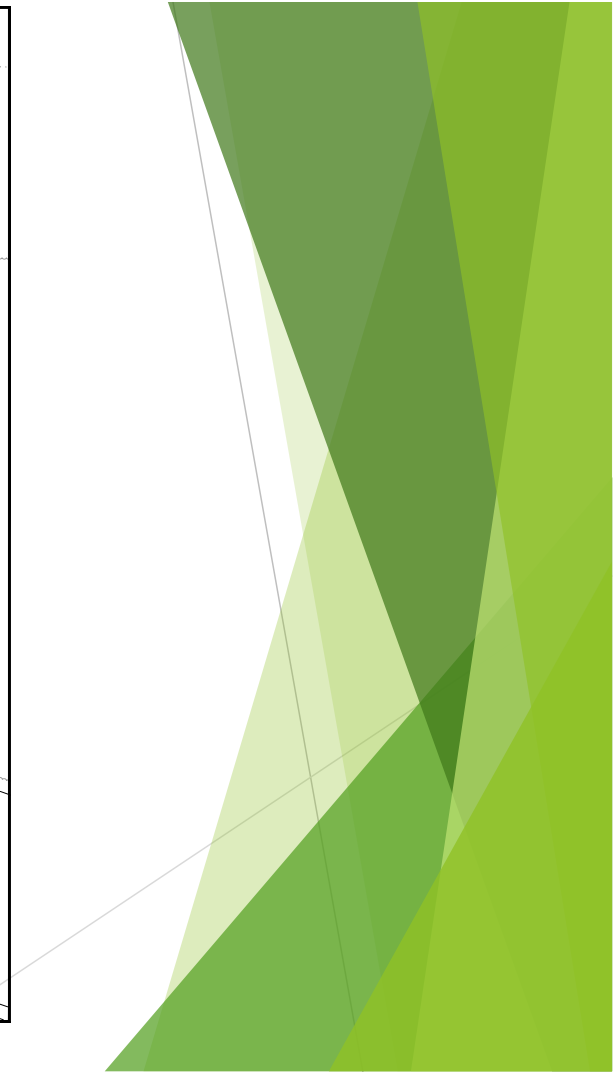
Additional parcel to
be subdivided for
driveway/road access






Arial of the field
to be donated





Primary concerns raised in 2023 during Park Referendum/Special Election

- ▶ Using public money to purchase land
- ▶ Impact to the water table/private wells to develop recreation land
- ▶ Location of proposed park in proximity to the village/residential areas
- ▶ Slope of the land
- ▶ Planning process to determine use of the land
- ▶ Cost to develop the land 
- ▶ Large scale building construction/stadium lighting

How the Cold Springs Property Addresses Previous Concerns

- ▶ Using public money to purchase land -
 - ▶ Charitable donation by the property owner; costs limited to legal and real property transfer costs.
- ▶ Impact to the water table/private wells
 - ▶ Land can access existing public water line; no anticipated private well impact or adverse impact to the water table.

How the Cold Springs Property Addresses Previous Concerns

- ▶ Location of proposed park in proximity to the village/residential areas
 - ▶ Cold Springs is in the Residential Zone, an area characterized by denser housing. The donation is in both the Residential Zone and the Agricultural Zone (primarily).
 - ▶ Land is approximately 300 yards to a former rail line that is owned by New York State Parks. This state land connects directly with the Trumansburg Central School District within the Village of Trumansburg.
 - ▶ Land is approximately 2 miles from the Village of Trumansburg (by road) and about 1.8 miles to the Jacksonville Hamlet and 1.3 miles to Waterburg Hamlet.

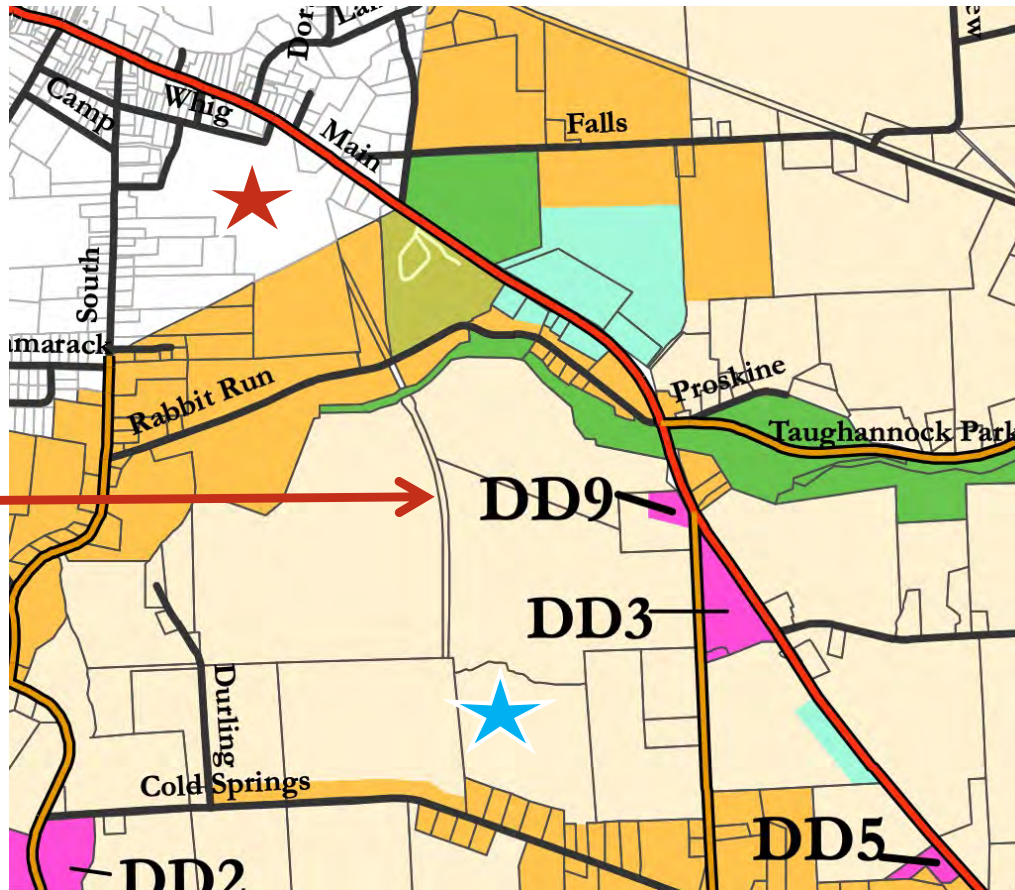


Trumansburg
Central School
District

Former RR
line/RR spur
owned by New
York State



Portion of
existing parcel to
be donated



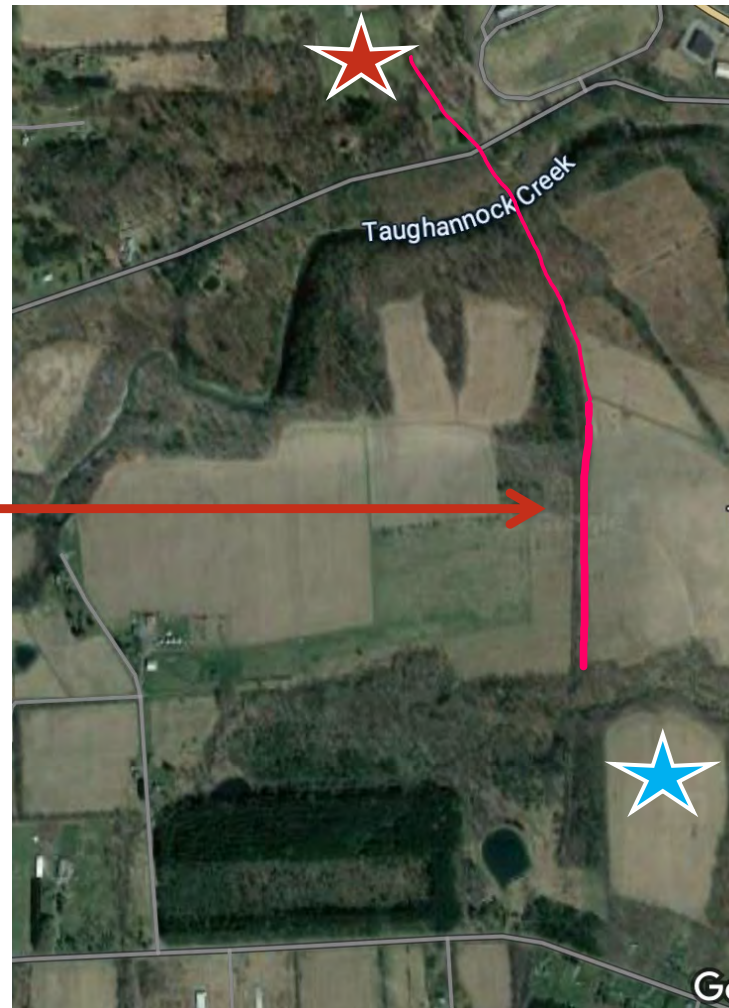


Trumansburg
Central School
District

Potential connection
directly to Village of
Trumansburg and the
Trumansburg Central
School District property



Portion of
existing parcel to
be donated




How the Cold Springs Property Addresses Previous Concerns

- ▶ Slope of the land
 - ▶ Minor grade, 0-2%
- ▶ Planning process to determine use of the land
 - ▶ The Town will partner with a consultant, possibly an organization like Cornell Design Connect that provides free services, to engage the public and develop designs for outdoor facilities. Known existing needs include baseball diamonds, soccer/football multi-use fields, and a playground.
 - ▶ The public, including area property owners and residents, will be able to participate in the planning process.
 - ▶ The Town Board will vote on all development plans, which will also be reviewed by the Town's Planning Board.

How the Cold Springs Property Addresses Previous Concerns

- ▶ Cost to develop the land
 - ▶ Development costs cannot be reasonably paid for by the tax base currently. In the immediate and near future, development can occur as funds can be raised. The Three Falls LDC, an established 501(c)3, is in early conversations about establishing an advisory committee to serve as a “Friends of the Park.” They could accept donations, pay for development costs with these funds, and advise the Town on design recommendations. The Town of Ulysses is a member of this LDC.
 - ▶ The Town could also apply for planning and development funds.
 - ▶ The Town Board would retain responsibility and oversight to make sure any work was financially sustainable for Ulysses.


How the Cold Springs Property Addresses Previous Concerns

- ▶ Large scale building construction/stadium lighting
 - ▶ Extensive lighting (i.e. lit fields/stadium lights) would be a prohibited use per the donation agreement. Lighting for safety reasons are allowable, but the intention for any outside activities is dawn to dusk.
 - ▶ There are no intentions at the current juncture to build  buildings. The long-standing known community need is for additional playing fields and a playground.
 - ▶ The donation is for recreational/park purposes only, so the functional use of the property could not be changed without the donation reverting to the donors.



Carrying Costs on the Property

► Insurance

- While Land is Vacant: No additional cost when not developed/not opened as a public park; land would be covered under existing policy.
- When Land Becomes Open to the Public as a Park: Under the existing Town policy, there would be a \$1000/year cost, with additional potential costs based on intensity of use. 

► Water

- No cost until a water hook-up is installed. Water costs are set annually and paid for by all users in Water District 3. No cost for vacant land.

► Mowing (estimated by Highway Superintendent/Director of Public Works)

- 1-3 times per year, \$250-350/time, while vacant.
- Once developed, mowing and facility maintenance can be performed by the Department of Public Works.

Septic Relocation Needed

- ▶ If the subdivision of property is approved, the existing leech field will need to be relocated. Tompkins County Whole Health has already advised on this process and it could be done by the Department of Public Works employees. The leech field relocation is necessary in order to install a driveway on the new parcel.
- ▶ DPW estimates are \$4159.50 to complete the leech field relocation.

Potential donation timeline

► February 11

- Town Board and public presented with land for donation;
- If interested in considering the donation, the Town Board declares itself lead agency for purposes of conducting SEQRA and gathering more environmental information.

► March/April

- Board of Zoning Appeals and Planning Board and other interested agencies weigh in on environmental considerations.
- Members of the public can also weigh in during Town Board meetings and Planning and BZA meetings.



Potential donation timeline

► April/May

- Town Board conducts SEQRA review and holds a public hearing. If SEQRA is concluded, the Town Board can then consider whether to proceed with acceptance of a donation agreement.

► May-August (tentative)

- Subdivision would need to go, concurrently, before the Board of Zoning Appeals and Planning Board for subdivision



Building community is an important value to our family. One of us is a nurse concerned about health and the other is a plant scientist – both of us are outdoor enthusiasts. We recognize that too many children and adults spend too little time outdoors and this is negatively affecting our individual health and lessens the potential quality of life of our community. The previous referendum on purchasing land for a park created quite a bit of conversation among us residents as pros and cons were discussed. A friend who opposed the land purchase asked us a rhetorical question, “How would you like a park behind your house?” Well, we thought about that and decided that we would welcome the sound of children playing, or the opportunity to participate in sports ourselves, or knowing that community was being built because people were interacting outdoors. So, when the referendum was defeated, we decided to explore the possibility of donating a parcel of land for this purpose. Most of the concerns raised in the previous proposal would be either non-existent or minimal with the parcel we had in mind and it would help address the pressing need for more athletic fields and parkland for our neighbors to enjoy. This donation is something our family can do to give back to a community that supported us so well as we raised our children here. We hope others will help bring to fruition the vision of a park near the village where residents can recreate, enjoy the outdoors, and improve their health and well-being.

Marvin and Allison Pritts

February 6, 2025

Press inquires can be directed to apritts@twcny.rr.com

Comment on LOCAL LAW AMENDING CHAPTER 174 REGARDING TAX EXEMPTIONS FOR VETERANS, SENIORS, AND DISABLED CITIZENS

From Dorianne Almann <rottienh@hotmail.com>

Date Sat 2/8/2025 9:38 PM

To Carissa Parlato <clerk@townofulyssesny.gov>

Hello, Carissa:

I'm in favor to tax exemptions for veterans, seniors and disabled citizens.

Please share my email with the Town Board.

Thanks,

Dori

Dorianne Almann
6140 Willow Creek Road
Ithaca, NY 14850

2024 Final Budget Modifications Requested at Town Board Meeting 2/11/25

A FUND BUDGET MODIFICATIONS

Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Budget Mod.
A1110.12	Justice Court - Clerk Personnel	\$ 55,135.00	Increase	\$ 1.00	\$ 55,136.00
A1220.1	Supervisor - Personnel	\$ 40,106.00	Increase	\$ 1.00	\$ 40,107.00
A1220.11	Supervisor - Bookkeeper Personn	\$ 38,032.00	Increase	\$ 1.00	\$ 38,033.00
A1410.11	Town Clerk - Deputy Clerk Person	\$ 26,352.00	Increase	\$ 330.00	\$ 26,682.00
A1420.4	Attorney - Contractual	\$ 45,000.00	Increase	\$ 2,476.00	\$ 47,476.00
A1620.4	Town Hall - Contractual	\$ 29,800.00	Increase	\$ 1,169.00	\$ 30,969.00
A1650.4	Central Communications - CE	\$ 24,830.00	Increase	\$ 3,467.00	\$ 28,297.00
A5010.1	Highway Superintendent - Person	\$ 72,263.00	Increase	\$ 1.00	\$ 72,264.00
A5010.11	Highway Administration - Personr	\$ 4,125.00	Increase	\$ 51.00	\$ 4,176.00
A5132.4	Highway Barn - Contractual	\$ 20,650.00	Increase	\$ 780.00	\$ 21,430.00
A5182.4	Street Lighting - Contractual	\$ 1,500.00	Increase	\$ 98.00	\$ 1,598.00
A7110.4	Parks - Contractual	\$ 5,300.00	Increase	\$ 13.00	\$ 5,313.00
A7310.11	Youth Programs - Admin	\$ 18,018.00	Increase	\$ 180.00	\$ 18,198.00
A1990.4	Contingency Account	\$ 9,195.00	Decrease	\$ 8,568.00	\$ 627.00

A variety of year-end budget adjustments are necessary after accrual of accounts payable at 12/31/2024. Most are minor, with many of the personnel lines adjusted due to rounding variances with payroll, or hourly personnel working slightly more hours than planned. The largest variance, central communications, is largely due to the increase in postage costs. Town Hall and Highway Barn contractual overages are due to higher than anticipated costs of building maintenance. The amount remaining in the General Fund Contingency is adequate to cover these adjustments.

B FUND BUDGET MODIFICATIONS

Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Budget Mod.
B1420.41	Attorney - BZA and Planning	\$ 15,900.00	Increase	\$ 1,480.00	\$ 17,380.00
B1420.4	Attorney - Contractual	\$ 16,100.00	Decrease	\$ 1,480.00	\$ 14,620.00

Reallocation of legal costs among B fund legal expense categories.

Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Budget Mod.
B3620.1	Enforcement Officer - Personnel	\$ 53,406.00	Increase	\$ 1.00	\$ 53,407.00
B3620.11	Enforcement Officer - Deputy	\$ 6,518.00	Decrease	\$ 1.00	\$ 6,517.00
B8020.11	Planning/Zoning Admin - Personn	\$ 17,675.00	Increase	\$ 640.00	\$ 18,315.00
B8020.1	PB and BZA Clerk - Personnel	\$ 5,892.00	Decrease	\$ 640.00	\$ 5,252.00

Reallocation of salary budget among lines within same department as needed to cover rounding and actual allocation of time between activities.

Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Budget Mod.
B8020.41	Comp Plan Contractual	\$ 46,600.00	Increase	\$ 5,590.00	\$ 52,190.00
B3902	State Aid - Planning Studies	\$ 16,550.00	Increase	\$ 5,590.00	\$ 22,140.00

To reflect additional expenditures and associated state aid for comprehensive plan activity in 2024. This is a factor of timing related to work completion for the multi-year project.

SW1 FUND BUDGET MODIFICATIONS

Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Budget Mod.
SW1-8320.4	Water Purchases	\$ 16,650.00	Increase	\$ 3,750.00	\$ 20,400.00
SW1 - 2140	Metered Water Sales	\$ 16,650.00	Increase	\$ 3,750.00	\$ 20,400.00
<i>To reflect increased activity in WD1 for the year.</i>					

SW2 FUND BUDGET MODIFICATIONS

Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Budget Mod.
SW2-8320.4	Water Purchases	\$ 615.00	Increase	\$ 130.00	\$ 745.00
SW2-2140	Metered Water Sales	\$ 615.00	Increase	\$ 130.00	\$ 745.00
<i>To reflect increased activity in WD2 for the year.</i>					

SW3 FUND BUDGET MODIFICATIONS

Account #	Account Name	Current Budget	Increase / Decrease	Budget Mod Request	Post Budget Mod.
SW3-8310.11	Water Administration - Personnel	\$ 1,196.00	Increase	\$ 140.00	\$ 1,336.00
SW3-8320.4	Water Purchases	\$ 94,514.00	Increase	\$ 345.00	\$ 94,859.00
SW3-8340.43	Internet and Communications	\$ 2,840.00	Increase	\$ 160.00	\$ 3,000.00
SW3-1990.4	Contingency	\$ 13,125.00	Decrease	\$ 645.00	\$ 12,480.00
SW3-8340.42	Bolton Point Services - Contractual	\$ 1,260.00	Increase	\$ 1,935.00	\$ 3,195.00
SW3-8340.47	Account Reclassified to ".42"	\$ 1,935.00	Decrease	\$ 1,935.00	\$ -
<i>To reflect additional costs in administrative support and water purchases - contingency available is more than adequate to cover minor overages. In addition, a budget reclassification is needed to reflect the account currently used for Bolton Point Services.</i>					

January 2025 TOU Youth Services Report

Civics Internship:

Spring 2025 session to start up Monday, March 10.

(Here is the fall 2024 group (missing 2)):



Middle School:

Hip Hop Workshop- Sat. Jan 25

The five in attendance (of 9 registered) had a great time. Would love to do this again.

Video [here](#). Wonderful teacher- G-Quan Booker/Global Creative Family.

I currently have stage combat, theater, and baking workshops in planning- not the kind of regular sustained engagement we need, but building the community for when we do have a person.

Other:

"Ulysses Community Partners Forum" held Jan 20. Mission for this event accomplished, I think. (In a nutshell- to build/strengthen relationships, share challenges, identify possible opportunities for collaboration, generally strengthen web of service and community in Ulysses/Greater Tburg area.) About 25 people from Tburg area service and not-for-profit groups

attended. Planning group is meeting shortly to work on a plan for next steps and continued engagement.

For my role in Youth Services specifically- I'm wondering about opportunities to match youth with groups that need volunteers for projects/events/general service. Thinking of expanding the "Job Fair" to perhaps be a Job/Volunteer/Resource Fair- to include service and NPF groups and employment resources such as Tompkins Workforce and Learning Web.

Town of Ulysses Clerk's Office
MONTHLY REPORT for Jan. 2025

Submitted by Carissa Parlato

<u>LICENSES/PERMITS issued:</u>	<u>#</u>
Sporting licenses	1
Disabled parking permits	13
Dog licenses and renewals	63
Marriage licenses	2
Notarizations	5
FOIL requests-received	0
FOIL requests-completed	0

<u>FINANCIAL REPORT:</u>	
\$5831.13	TOTAL fees collected
\$5704.96	stays in the town
\$126.17	goes to the state

CLERK's OFFICE TASKS:

General/routine tasks:

- mail, answered inquiries on various topics, attended town board meetings and took minutes, kept website current, notary services, licensing (marriage, dog, sporting) and disabled parking permits, collect building & zoning fees, weekly Supervisor/Clerks office meetings, building use/equipment sign out, FOIL requests, ordered supplies, posted meetings & videos
- Facilities:
- Taxes:
 - Collected ~\$5 million to date
 - Pay out levy to town
 - Send weekly pmts to Tompkins County
- Water:
 - Posted payments
 - Reconciled with bookkeeper
- Social media & website
 - Continued to share town updates on FB
 - Created weekly e-newsletter
- IT:
 - Checked spam filter weekly
 - Interfaced with IT consultant on upgrades and issues
 - Continued transition to Windows 11/new computers
- Records Mgmt
 - Continue to go through old boxes from past Supervisors to either retain or dispose of records.
 - Support other staff with retention
- Cross reconciliation of bank statements with Bookkeeper
- Safety Committee
 - Meeting scheduled for 2/13.



TOWN OF ULYSSES

10 Elm Street, Trumansburg, NY 14886
townofulyssesny.gov

Town Supervisor (607) 387-5767, Ext 232 • supervisor@townofulyssesny.gov
Town Clerk (607) 387-5767, Ext 221 • clerk@townofulyssesny.gov

Planning & Zoning January 2025 Report to Town Board

Town Board Meeting Date, 02.11.2025

Submitted by Niels Tygesen, 02.06.2025

Planning Board

The Planning Board held a meeting on January 7 to discuss the following items:

- The Board conducted final site plan review and approved the 'Friedman Site Plan', a proposal of a change of use from residential to retail in an existing building in a Business zone.
- [Minutes link](#); [recorded meeting video link](#).

The Planning Board held a meeting on January 21 to discuss the following items:

- The Board conducted sketch plat review of the 'Koskinen Subdivision', a proposal to subdivide the existing 37.9 acre lot into two lots and scheduled a public hearing for 02.04.2025.
- The Board conducted sketch plat review of the 'Smith Subdivision', a proposal to subdivide the existing 117.77 acre lot into two lots and scheduled a public hearing for 02.04.2025
- [Draft minutes link](#); [recorded meeting video link](#).

Comp Plan Steering Committee

The Committee held a meeting on January 8 to discuss the following items:

- Joint Visioning Exercise with Town Board members.
- Results of Focus Group #3: Capital Facilities & Utilities, Transportation, and Community Well-Being.
- The committee conducted their own SWOT analysis (strengths, weaknesses, opportunities, and challenges) for Capital Facilities & Utilities, Transportation, and Community Well-Being.
- The committee outlined future meeting topics including draft sections of the comp plan elements, Focus Group #4 and associated SWOT analysis for Rural Issues and Land Use, and the first public open house workshop.
- [Draft minutes link](#); [recorded meeting video link](#).

Board of Zoning Appeals

The BZA did not conduct any business this month.



TOWN OF ULYSSES

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Planning Projects

- 2025-45 Comp Plan Update
 - 2025 1Q report tracking for CSC grant.
 - Coordination and ongoing work with Consultant.
 - [Community Survey](#).
 - [External Project Website](#).

Zoning Enforcement

- Ongoing research on code enforcement cases.

Miscellaneous

- [NYS DEC regulatory amendments to State jurisdictional wetlands](#).
- [FEMA FIRM updates and Flood Damage Prevention Law update review](#).
- Building, Planning, and Zoning permit reviews.
- Customer support pertaining zoning information and permitting process.
- Continued outreach for members for boards and committees.
- Updates to webpages and applications.
- Continued training with Office Project Assistant.

2025-1 Recreation Monthly Report

February 6, 2025

Created by: Will Glennon, Recreation Director

Adult Recreation Programming

- Registrations for the January-June programs are in line with 2024 registration numbers for the same period.
- Times for programming were pushed back by 30 minutes due to the increase in programming at the school facilities.

Current youth programming

- The youth basketball clinic started in December.
 - The basketball clinic will conclude on February 15th.
 - The additional adjustable backboards have been delivered and will be put into use on December 15th for youth clinic basketball scrimmages.
- The youth basketball team program started “league” games in January.
 - Youth basketball program has participated in a total of 57 games over seven weeks at both Trumansburg and surrounding areas.
 - Four of the seven teams will compete in the Newfield recreation basketball tournament in March. Four of the teams (3rd/4th boys and girls combined into two teams for the tournament).
 - Supporting the practice scheduling of a youth 7th/8th grade travel basketball program.
- Youth track started January 4th and has participated in the first meet at Barton Hall at Cornell.
- Driver’s Education will be held a 5-hour course on January 23rd.

General administration

- Planning has started for summer camp 2025. The camp will begin on June 30th and will operate for six weeks at the Tburg middle school facility.
- A new recreation directors meeting has been set by Kate Shanks-Booth, Director of Tompkins County Youth Development for Rec Directors monthly to come together and discuss current issues in the area. The meetings will be monthly on the second Monday of each month.
- Ongoing scheduling and coordinating team practice spaces and times, along with rescheduling games and practices due to space cancellations.

- Reserved space and coordinated baseball activities for spring recreation programs for the April-June session.
- Assigned referees for home games. Final home games are scheduled for February 8th.
- Hired additional basketball clinic and game day staff to compensate for increased games and programming needs. Along with hiring Trumansburg high school (four) students to referee some games. There has been a shortage of referees in the area.
- Delivered jerseys for winter track programming.
- Communicated summer camp registration start date (March 15th).
- Communicating to coaches, facilitators, families, other teams, referees, and the school district continuously.
- The gyms are now scheduled from 3:00 pm to 10 pm Monday-Thursday and until 8:00 pm on Fridays. Gyms are scheduled from 8:30 am - 4:30 pm on Saturdays and from 7:30 am - 5:00 pm on Sundays.
- Paid out staff for basketball programs, driver's education program, and t-shirts.
- Secured four teams for the upcoming Newfield basketball tournament for participants in our recreation basketball program.

Building & Code Updates

Mark Washburn, NYS CEO, Certification No. 1020-0364 January 1 -January 31, 2025

Plan Reviews

- 3 discussions about upcoming projects
- 10 permit review
- 9 pre permit site visit

Site Visits

- 10 Site, Updates by contractors
- Multiple Site visit for the CARS project,

CEO Activity

- 8 Permits issued/ Projects Cost= \$225,175. / Fees collected= \$3,176.
- 3 Foundation/Footer inspections/ Slab / Backfill 0 reinspection's
- 6 Framing inspections/ 0 Issue resolved during inspection
- 3 Plumbing inspections/ 0 reinspection
- 4 Final inspection/0 Reinspection
- Code research for 10 different issues approximately 7 hours
- Fire code research regarding change of occupancy
- Fire code research regarding Fire alarm requirements for different building use/ occupancy class
- Outreach regarding Fire inspections ongoing and multiple appointments scheduled
- Multiple erosion control inspection site visits to the CARS project
- Meeting with Whole Health and Office of Emergency Management to discuss hazards and Emergency Response Plan for Grassroots
- Multiple site visits on open projects for job status