

January 2025 TOU Youth Services Report

Civics Internship:

Spring 2025 session to start up Monday, March 10.

(Here is the fall 2024 group (missing 2)):



Middle School:

Hip Hop Workshop- Sat. Jan 25

The five in attendance (of 9 registered) had a great time. Would love to do this again.

Video [here](#). Wonderful teacher- G-Quan Booker/Global Creative Family.

I currently have stage combat, theater, and baking workshops in planning- not the kind of regular sustained engagement we need, but building the community for when we do have a person.

Other:

"Ulysses Community Partners Forum" held Jan 20. Mission for this event accomplished, I think. (In a nutshell- to build/strengthen relationships, share challenges, identify possible opportunities for collaboration, generally strengthen web of service and community in Ulysses/Greater Tburg area.) About 25 people from Tburg area service and not-for-profit groups

attended. Planning group is meeting shortly to work on a plan for next steps and continued engagement.

For my role in Youth Services specifically- I'm wondering about opportunities to match youth with groups that need volunteers for projects/events/general service. Thinking of expanding the "Job Fair" to perhaps be a Job/Volunteer/Resource Fair- to include service and NPF groups and employment resources such as Tompkins Workforce and Learning Web.

Town of Ulysses Clerk's Office
MONTHLY REPORT for Jan. 2025

Submitted by Carissa Parlato

<u>LICENSES/PERMITS issued:</u>	<u>#</u>
Sporting licenses	1
Disabled parking permits	13
Dog licenses and renewals	63
Marriage licenses	2
Notarizations	5
FOIL requests-received	0
FOIL requests-completed	0

<u>FINANCIAL REPORT:</u>	
\$5831.13	TOTAL fees collected
\$5704.96	stays in the town
\$126.17	goes to the state

CLERK's OFFICE TASKS:

General/routine tasks:

- mail, answered inquiries on various topics, attended town board meetings and took minutes, kept website current, notary services, licensing (marriage, dog, sporting) and disabled parking permits, collect building & zoning fees, weekly Supervisor/Clerks office meetings, building use/equipment sign out, FOIL requests, ordered supplies, posted meetings & videos
- Facilities:
- Taxes:
 - Collected ~\$5 million to date
 - Pay out levy to town
 - Send weekly pmts to Tompkins County
- Water:
 - Posted payments
 - Reconciled with bookkeeper
- Social media & website
 - Continued to share town updates on FB
 - Created weekly e-newsletter
- IT:
 - Checked spam filter weekly
 - Interfaced with IT consultant on upgrades and issues
 - Continued transition to Windows 11/new computers
- Records Mgmt
 - Continue to go through old boxes from past Supervisors to either retain or dispose of records.
 - Support other staff with retention
- Cross reconciliation of bank statements with Bookkeeper
- Safety Committee
 - Meeting scheduled for 2/13.



TOWN OF ULYSSES

10 Elm Street, Trumansburg, NY 14886
townofulyssesny.gov

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Town Clerk (607) 387-5767, Ext 221 • clerk@townofulyssesny.gov

Planning & Zoning January 2025 Report to Town Board

Town Board Meeting Date, 02.11.2025

Submitted by Niels Tygesen, 02.06.2025

Planning Board

The Planning Board held a meeting on January 7 to discuss the following items:

- The Board conducted final site plan review and approved the 'Friedman Site Plan', a proposal of a change of use from residential to retail in an existing building in a Business zone.
- [Minutes link](#); [recorded meeting video link](#).

The Planning Board held a meeting on January 21 to discuss the following items:

- The Board conducted sketch plat review of the 'Koskinen Subdivision', a proposal to subdivide the existing 37.9 acre lot into two lots and scheduled a public hearing for 02.04.2025.
- The Board conducted sketch plat review of the 'Smith Subdivision', a proposal to subdivide the existing 117.77 acre lot into two lots and scheduled a public hearing for 02.04.2025
- [Draft minutes link](#); [recorded meeting video link](#).

Comp Plan Steering Committee

The Committee held a meeting on January 8 to discuss the following items:

- Joint Visioning Exercise with Town Board members.
- Results of Focus Group #3: Capital Facilities & Utilities, Transportation, and Community Well-Being.
- The committee conducted their own SWOT analysis (strengths, weaknesses, opportunities, and challenges) for Capital Facilities & Utilities, Transportation, and Community Well-Being.
- The committee outlined future meeting topics including draft sections of the comp plan elements, Focus Group #4 and associated SWOT analysis for Rural Issues and Land Use, and the first public open house workshop.
- [Draft minutes link](#); [recorded meeting video link](#).

Board of Zoning Appeals

The BZA did not conduct any business this month.



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Planning Projects

- 2025-45 Comp Plan Update
 - 2025 1Q report tracking for CSC grant.
 - Coordination and ongoing work with Consultant.
 - [Community Survey](#).
 - [External Project Website](#).

Zoning Enforcement

- Ongoing research on code enforcement cases.

Miscellaneous

- [NYS DEC regulatory amendments to State jurisdictional wetlands](#).
- [FEMA FIRM updates and Flood Damage Prevention Law update review](#).
- Building, Planning, and Zoning permit reviews.
- Customer support pertaining zoning information and permitting process.
- Continued outreach for members for boards and committees.
- Updates to webpages and applications.
- Continued training with Office Project Assistant.

2025-1 Recreation Monthly Report

February 6, 2025

Created by: Will Glennon, Recreation Director

Adult Recreation Programming

- Registrations for the January-June programs are in line with 2024 registration numbers for the same period.
- Times for programming were pushed back by 30 minutes due to the increase in programming at the school facilities.

Current youth programming

- The youth basketball clinic started in December.
 - The basketball clinic will conclude on February 15th.
 - The additional adjustable backboards have been delivered and will be put into use on December 15th for youth clinic basketball scrimmages.
- The youth basketball team program started “league” games in January.
 - Youth basketball program has participated in a total of 57 games over seven weeks at both Trumansburg and surrounding areas.
 - Four of the seven teams will compete in the Newfield recreation basketball tournament in March. Four of the teams (3rd/4th boys and girls combined into two teams for the tournament).
 - Supporting the practice scheduling of a youth 7th/8th grade travel basketball program.
- Youth track started January 4th and has participated in the first meet at Barton Hall at Cornell.
- Driver’s Education will be held a 5-hour course on January 23rd.

General administration

- Planning has started for summer camp 2025. The camp will begin on June 30th and will operate for six weeks at the Tburg middle school facility.
- A new recreation directors meeting has been set by Kate Shanks-Booth, Director of Tompkins County Youth Development for Rec Directors monthly to come together and discuss current issues in the area. The meetings will be monthly on the second Monday of each month.
- Ongoing scheduling and coordinating team practice spaces and times, along with rescheduling games and practices due to space cancellations.

- Reserved space and coordinated baseball activities for spring recreation programs for the April-June session.
- Assigned referees for home games. Final home games are scheduled for February 8th.
- Hired additional basketball clinic and game day staff to compensate for increased games and programming needs. Along with hiring Trumansburg high school (four) students to referee some games. There has been a shortage of referees in the area.
- Delivered jerseys for winter track programming.
- Communicated summer camp registration start date (March 15th).
- Communicating to coaches, facilitators, families, other teams, referees, and the school district continuously.
- The gyms are now scheduled from 3:00 pm to 10 pm Monday-Thursday and until 8:00 pm on Fridays. Gyms are scheduled from 8:30 am - 4:30 pm on Saturdays and from 7:30 am - 5:00 pm on Sundays.
- Paid out staff for basketball programs, driver's education program, and t-shirts.
- Secured four teams for the upcoming Newfield basketball tournament for participants in our recreation basketball program.

Building & Code Updates

Mark Washburn, NYS CEO, Certification No. 1020-0364 January 1 -January 31, 2025

Plan Reviews

- 3 discussions about upcoming projects
- 10 permit review
- 9 pre permit site visit

Site Visits

- 10 Site, Updates by contractors
- Multiple Site visit for the CARS project,

CEO Activity

- 8 Permits issued/ Projects Cost= \$225,175. / Fees collected= \$3,176.
- 3 Foundation/Footer inspections/ Slab / Backfill 0 reinspection's
- 6 Framing inspections/ 0 Issue resolved during inspection
- 3 Plumbing inspections/ 0 reinspection
- 4 Final inspection/0 Reinspection
- Code research for 10 different issues approximately 7 hours
- Fire code research regarding change of occupancy
- Fire code research regarding Fire alarm requirements for different building use/ occupancy class
- Outreach regarding Fire inspections ongoing and multiple appointments scheduled
- Multiple erosion control inspection site visits to the CARS project
- Meeting with Whole Health and Office of Emergency Management to discuss hazards and Emergency Response Plan for Grassroots
- Multiple site visits on open projects for job status