

Trumansburg/Ulysses Youth Programs Report: October 2025

Total Youth Served this month: ~44

Positive Youth Development:

Cooking classes (8 youth) ongoing- Monday afternoons at the Middle School.
October 27 Lucky invited guest chef Sarah Brainard to facilitate a vegan cooking class.
They prepared a vegan feast.



“Brain Break”/After-School Hangout on Weds. afternoons ongoing- at the Episcopal Church. (~10 Youth) Movies, games, coloring, making snacks, hanging out with friends.

Teen employee Natalie Holcomb has been regularly helping with the Monday and the Wednesday programs.

Lucky and Rachel are looking forward to sprucing up the church basement.

Community Action Theatre

(8 Middle School youth) Thursday afternoons October 30-Dec 11

Facilitated by Kerr Mesner, Support facilitation by Rachel Kennedy and Andrew Hertzberg

Teen helper- Ebba Knapp

Started October 30- with lots of icebreakers and theatre games in preparation for beginning to develop a theatre piece starting Nov. 6. Family and friend performance on Dec. 11 (6ish pm) at Episcopal Church. The program is supported by the Tompkins County Community Arts Partnership Grant, and in kind support from the Town.

We can welcome new participants (up to fifteen 6th-9th graders) until 2nd session 11/6

College Visit

October 28 Visit to Finger Lakes Community College with 6 Tburg 10th graders. Beautiful day, great group and great tour.



Highlight (for me anyway)-the Anatomage table- for virtual dissection - allows students to interact with 3D holographic models of the human body. One of the biology teachers gave a demo.

Civics Internship Program

Group of 11 this fall. 7 Juniors, 4 Freshman. 7 F, 4 M.

Project is to develop a body of youth feedback for the new community park.

At this point, interns have learned about the project, have met with the Cornell Design/Connect students to offer their input and learn about the survey and activities for soliciting feedback from their peers. Monday and Tuesday this week the interns were in classrooms in Tburg Middle and High Schools introducing the project and collecting ideas from their peers (Brainstorming and “draw your own park” activity)

Marie Benner Rhoades is co-facilitating and lead facilitator on the Kingian Nonviolence Content.

Team Building Game (10/12/25)



Meeting with Cornell Design/Connect (10/12/25)



Other

Rachel attended zoom workshop “Understanding Gender Identity and Expansiveness”

Worthwhile workshop and impressive presenter.

Part of Fall Series Hosted by Tompkins County Youth Services Department, Led by specialist from the Child Mind Institute.

Town of Ulysses Clerk's Office
MONTHLY REPORT for October 2025

Submitted by Carissa Parlato

<u>LICENSES/PERMITS issued:</u>	<u>#</u>
Sporting licenses	7
Disabled parking permits	7
Dog licenses and renewals	51
Marriage licenses	3
Notarizations	6
FOIL requests-received	1
FOIL requests-completed	0

<u>FINANCIAL REPORT:</u>	
\$3070.50	TOTAL fees collected
\$2567.89	stays in the town
\$502.61	goes to the state

CLERK's OFFICE TASKS:

General/routine tasks:

- mail, answered inquiries on various topics, attended town board meetings and took minutes, notary services, licensing (marriage, dog, sporting), disabled parking permits, collected building & zoning fees, participated in weekly Supervisor/Clerks office meetings, managed building use/equipment sign out, responded to FOIL requests, ordered supplies, posted board meetings & videos on web and Youtube
- Assist with BCPZ/DPW clerk position recruitment and interviewing
- Clerk for planning, zoning, comp plan meetings
- Water:
 - Coordinate requests for new hookups/final reads with DPW
- Public engagement projects and tasks:
 - Cold Springs recreation land survey
 - Halloween open house
 - Food resources
 - Comp Plan
 - Updated website
 - Continued to share town updates on Face Book
 - Send press releases
 - Sent weekly e-newsletters
 - Hang flyers
- Habitat Nature Preserve:
 - *No updates*
- IT:
 - Checked spam filter weekly
 - Correspond with Computer Room for assistance as needed
- Health & Safety Committee
 - Work on AED policy
- Meetings
 - TC Public Information Advisory Board
 - Food resources



TOWN OF ULYSSES

10 Elm Street, Trumansburg, NY 14886
townofulyssesny.gov

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Town Clerk (607) 387-5767, Ext 221 • clerk@townofulyssesny.gov

Planning & Zoning September 2025 Report to Town Board

Town Board Meeting Date, 11.12.2025

Submitted by Niels Tygesen, 11.05.2025

Planning Board

The Planning Board held a meeting on October 21 to discuss the following items:

- The Board conducted final site plan review and approved a site plan for an addition to an existing detached accessory structure located at 123 Maplewood Road.
- The Board agreed the Town Board should be the Lead Agency for a rezone proposal of DD3.
- The Board issued a memo to the Town Board on recommendations regarding stream and wetland regulations.
- The Board discussed the Drinking Water Source Protection Program.
- The Board discussed draft Land Use and Transportation chapters of the Comp Plan, and draft SEQR.
- [Draft minutes link](#); [recorded meeting video link](#).

Comp Plan Steering Committee

The Committee held a meeting on October 8 to discuss the following items:

- The Committee held a public hearing on the following draft comp plan chapters: Community Well-Being; Capital Facilities, Services, and Utilities.
- Discussed results at public comments from the 10.06 open house.
- Continued discussion of preparation for the 2nd public open house and hearings.
- [Draft minutes link](#); [recorded meeting video link](#).

The Committee held a meeting on October 22 to discuss the following items:

- The Committee held a public hearing on the following draft comp plan chapters: Transportation, Land Use, and SEQR Part 1.
- Continued discussion of the planning process & preparation for public hearings.
- [Draft minutes link](#); [recorded meeting video link](#).



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Board of Zoning Appeals

The BZA did not conduct any business this month.

Planning Projects

- 2025-45 Comp Plan Update
 - 2025 4Q report tracking for CSC grant.
 - Coordination and ongoing work with Consultant.

Zoning Enforcement

- Ongoing research on code enforcement cases.

Miscellaneous

- Building, Planning, and Zoning permit reviews.
- Customer support pertaining zoning information and permitting process.

2025-10 Recreation Monthly Report

November 4, 2025

Created by: Will Glennon, Recreation Director

Adult Recreation Programming

- Fall adult recreation programs will continue through until the beginning of the school break.
 - Scheduling has begun for the second session
 - Winter session registration will open December 1st.
 - Winter schedules will be interrupted by new school space availability.

Fall youth programming

- Three youth programs concluded in October.

Late fall youth programming

- Three youth basketball open gym opportunities were introduced as pilot programs for the fall. These programs were offered for more practice in anticipation of reduced practice space for the winter basketball season.
- One youth weekly baseball clinic started on November 2nd. This is a six week program offered for players ages 6-10 years old. Only twenty spots are available. Current waitlist is 15, but unfortunately more space cannot be opened for this session.

Winter youth programming

- The winter youth team basketball programs and youth basketball clinic opened registration on October 31st.
- Teams are offered for both boys and girls in grades 3-6. Currently the estimates will be a total of three girls teams and 3-4 boys teams. Numbers are lower for some grades this winter due to a new invite only travel program.
- School space for the basketball programs are now limited due to increased programs using the school space and more school based athletic teams.

General Administration

- Met with the chair of the Suny Cortland Recreation Department on Thursday, October 9th to further discuss collaboration plans. The staff will be able to create summer camp programming options for specialized camps at the new camp Barton location.

- More discussions about the vision of camp barton and the Suny Cortland Recreation Department's ability to assist with this planning is possible.
- Dates may need to change for winter programming due to new space restrictions.
 - Practice times will change for youth basketball beginning in January. Times will not start until 7 pm. Programmatic changes have taken place to account for these space restrictions.
- General RecDesk administration of registrations, cancellations, refunds, waitlist management, payment vouchers, equipment orders, and community updates.

Teressa Naylor, 11/7/25

2nd Deputy Supervisor update

- **Admin Assistant 3** job opening:
 - *Lori Asperschlager* hired to support DPW/Planning/Zoning/Code Enforcement; start date Nov 24
 - Reporting to 2nd Deputy Supervisor – will provide organizational supervision of the position and assist with development of the role and workflow responsibilities
 - Working on orientation and onboarding plan along with other Town staff
- **Culvert projects:**
 - Curry Road Bridge-NY: B&L doing PE/Design – *anticipated 2026/2027 construction*
 - It's possible that construction could happen in 2026...
 - B&L is waiting for NY-DOT approval of FDR (Final Design Report) before completing ADP (Advance Detail Plans), although they've “unofficially” started work on it
 - If NY-DOT reasonably moves things along, B&L could have the PSE (Plans/Specs/Estimates)/bid package for the RFP ready to go out by February for 2026 construction; if we don't get a good response we'd rebid in the fall for 2027 construction
 - Maplewood Road Bridge-NY: B&L doing PE/Design – *anticipated 2027 construction*
 - B&L can likely schedule survey for early December before snow starts, then begin work on DDR (Draft Design Report)
 - Projected 2026 timeline: April - DDR submitted to NY-DOT, April/May - NY-DOT review and our outreach, June - FDR submitted, September – ADP submitted, October - PSE package ready for RFP/bid for 2027 construction
 - Garrett Road WQIP: *estimated 2027 construction*
 - Reviewing WQIP award contract to determine feasibility of RFQ for PE/Design, rather than RFP; hope to put out RFP before EOY
 - If we secure PE/Design contractor by the EOY, could expect to go to bid next fall for construction in 2027
 - Agard Road WQIP: *estimated 2028 construction, if awarded*
 - Construction most likely in 2028, unless award received soon; would be easier to move quickly into PE/Design with an RFQ in place
- **Solar array — 100k NYSERDA grant**
 - Reviewed and responded to draft RFP provided by Taitem Engineering
 - Will review final draft and submit to board for resolution at 11/12 meeting
 - Upon board approval, will begin bid process to contract with solar provider
- **EV acquisition — 50k NYSERDA grant**
 - Received initial \$12,500 from NYSERDA grant
 - Expect to initiate purchase via OGS before EOY
- **Community Org Funding**

- Will notify applicants of award/non-award status and amounts
- On-site at Town Hall for **Halloween trick-or-treating**:
 - Provided pizza, candy, conversation with constituents
 - Encouraged completion of *donated park land development survey* (20-30 completed)
- *Design work* for flyers, postcards, etc. for various projects
- Misc *tasks and smaller projects* associated with prior project follow-up, new initiatives, research, etc.

Greetings Board Members: I have finalized the October 2025 financial statements, which accompany this report for your review. The following are highlights from the October 2025 financial statements, along with a summary of my activities for October.

Balance Sheet

As detailed in the Supervisor's Report, total cash balances as of 10/31/25 were \$814,014.35, a decrease of \$27,671.15 from the end of September. A few notable items to comment on for this month:

- There have been several investment transactions this month – investment maturities from Tompkins Financial totaling \$805,000 and investments of \$700,000 in NYCLASS. The net investment activity funded expenditures in the DB fund for road improvements.
- Sales Tax and EMS payments are current through September. Both revenue categories are slightly ahead of projections.
- Cash outlays for operating expenses included normal operational expenditures – however in October, we had three pay periods, which increased cash outlay from a typical month. Additionally, we expended funds for road improvements in the amount of \$105,000.

In addition to cash balances, the Town had investments valued at a total of \$2,882,569.70 as of October 31, 2025. Of the total investments, \$311,118.14 were held at Tompkins Financial and \$2,571,451.56 were invested in NYCLASS. As securities mature in the Tompkins Financial portfolio, proceeds will be reinvested in NYCLASS, net of any cash needed to cover expenditures. As of September 30, \$90,339.92 was recorded in interest and earnings across funds, representing realized and unrealized earnings on investments through the third quarter of 2025.

Income Statement

Sales Tax, Court Fees and Fines, EMS Fees and Mortgage Tax revenue are coming in ahead of budget. Sales tax is on track to be about 10% ahead of budget, and Court revenue has already exceeded the budget for the year. The first of our two Mortgage Tax payments were received, and the budget is almost fully earned for the year. EMS revenue has now reached \$80,000 and will exceed projected revenues.

In the B Fund, Building Permit revenue has now exceeded the budget for the year, with revenues recorded through September 2025. This is due to some larger permits, including a one-time permit renewal related to the CARS project.

Expenditures are also as expected for the month. As noted in the balance sheet narrative, there were three payrolls in October, increasing our typical monthly cash outlay. Additionally, in the DB fund, expenditures were made for road improvements that will be reimbursed with CHIPS funds at the end of the year.

Town of Ulysses
November 2025, Bookkeeper Board Report
November 12, 2025, Town Board Meeting
Prepared by Blixxy Taetzsch, 11/5/2025

Bookkeeper/Budget Officer Activities

Below are some highlights of September activities:

- 2026 Budget: The Board has approved the 2026 budget, and I will be working to finalize any additional information needed for public dissemination of the budget. I also continue to monitor year-end projections for 2025.
- Personnel: We have begun our open enrollment period for employee benefits, where staff and retirees have the option to change their benefit enrollment. In addition, we have filled the Admin Assist 3 position supporting Planning/Zoning/DPW. They will be starting on 11/24. We have also posted the cleaner position approved by the Board.
- Finance Committee: The Finance Committee met on October 23rd to discuss the fund balance policy as it relates to B fund. In addition, updates were provided on sales tax and EMS revenue. Notes from the meeting accompany my report.
- Cash Flow: I continue to analyze cash flow needs and make determinations about re-investment of funds as the bonds at Tompkins Financial mature. This month, as noted earlier in my narrative, I reinvested a total of \$700,000 in NYCLASS.