
Building & Code Updates

Mark Washburn, NYS CEO, Certification No. 1020-0364 December 1 -December 31, 2025

Plan Reviews

- 10 discussions about upcoming projects
- 12 permit review
- 8 pre permit site visit

Site Visits

- 12 Site visits, Updates by contractors ongoing projects
- Multiple Site visit for the CARS project, Meetings with contractor and Special inspectors.

CEO Activity

8 Permits issued/ Projects Cost= \$244,237.00. / Fees collected= \$2,070.00

- 4 Foundation/Footer inspections/ 1 Slab / Backfill 0 reinspection's
- 8 Framing inspections/ 2 Issue resolved during inspection
- 2 Plumbing inspections/ 0 reinspection
- 4 Final inspection/0 Reinspection
- Code research for 10 different issues approximately 10 hours
- Fire code research regarding change of occupancy ongoing
- Fire code research regarding Fire alarm requirements for different building use/ occupancy class
- Outreach regarding Fire inspections ongoing and multiple appointments scheduled
- Code training regarding new building codes to be in effect Dec.31, 2025
- Multiple site visits on open projects for job status (follow up on going)
- Follow up with ongoing enforcement actions Multiple site visits
- Multiple fire inspections Operating permit issued New business
- Conversation regarding demolition of burned out house on Podunk Rd. Demo permit approved

Teressa Naylor, 1/7/26

2nd Deputy Supervisor update

- **Culvert projects:**
 - Communication with Barton & Loguidice engineer/project manager for Curry Road and Maplewood Rd culvert projects regarding impact from continued delays with NY-DOT; scheduling meeting with him and Supervisor/Bookkeeper later this month
 - Curry Road Bridge-NY: B&L doing PE/Design – *anticipated 2027 construction*
 - Continued lack of responsiveness from NY-DOT has taken possibility of 2026 construction off the table
 - Maplewood Road Bridge-NY: B&L doing PE/Design – *anticipated 2027 construction*
 - Inquired with B&L about survey date, which is needed to begin work on DDR (Draft Design Report); originally expected to be scheduled for December
 - Garrett Road WQIP: *estimated 2028 construction*
 - Working on RFQ for PE/Design; hope to put RFQ before the board for approval in late January and out to bid to secure engineering/design firm in February
 - Agard Road WQIP: *estimated 2028 construction, if awarded*
 - No changes
- **Solar array — 100k NYSERDA grant**
 - Made minor edits to RFP and submitting to board for resolution on 1/13
 - Upon approval, will begin bid process to contract with solar provider – anticipate initiating bid solicitation in early March for 2026 spring/summer implementation of phase 1
- **EV acquisition — 50k NYSERDA grant**
 - Communication with grant/project support contacts to initiate purchase via OGS
- **Comprehensive Plan Update**
 - Communication with DEC grant contact regarding issues with Q2 reimbursement issues and Q3 report questions; once resolved will submit 2025 Q3 quarterly report and reimb request
- **Annual Org Meeting document**
 - Reviewed and updated various areas in coordination with Supervisor/Clerk/Bookkeeper
- **Admin Assistant 3:**
 - Providing ongoing organizational supervision of the position and development of the role and workflow responsibilities
- **Designed and created supplemental flyer** that accompanied 2026 tax bills
- **Misc tasks and smaller projects** associated with prior project follow-up, new initiatives, research, etc.

Trumansburg/Ulysses Youth Programs Report: December 2025

Total Youth Served this month: ~34

Positive Youth Development:

Community Action Theatre

(8 Middle School youth- 7 F, 1M) Thursday afternoons October 30-Dec 11

In December, we continued developing our “Image Theatre” performance, discussing community concerns, and sharpening some simple improv skills. The final performance was Dec. 11 at the Episcopal Church- attended by about 30 family members and friends, followed by a pizza party/celebration.

Excerpts of participant feedback (given in a group discussion):

I really liked how all of our voices were heard equally.

I liked that it was a program that completely revolved around theater.

(Question: what would you say to another kid who's thinking about whether or not to do this program?)

I would encourage them to come because you meet a lot of new people, and you're not forced into doing anything that you don't want to do. And it's really, you have a lot of freedom in it.

If you like theater, then you should totally do it because it's really fun, and you meet a lot of new people, and you have a lot of fun.

I feel like it would be right for them to come because you don't need really any theater experience whatsoever.

Excerpts of peer (teen) mentor feedback:

I really enjoyed getting to see how everyone was able to work together and how, especially after that long Thanksgiving break, we could all come back together and help each other to get back into the swing of things and keep going.

... a lot of us have come out of our shells and I know that I don't have necessarily a lot of theater experience, but I still found it super enjoyable, and I had a really great time.

Program Overview:

Facilitated by Kerr Mesner, Support facilitation by Rachel Kennedy and Andrew Hertzberg
Teen helpers- Ebba Knapp and Faye Ober

(Program is supported by the Tompkins County Community Arts Partnership Grant, with in kind support from the Town. Town Budget covered hours for Rachel Kennedy and snacks.)

Kerr is a trained facilitator/educator for “Theatre of the Oppressed (TO)” -a form of community-based education that uses theatre as a tool for transformation. The style of TO we used in this 6-week workshop is “Image Theatre”- a series of techniques that allow people to communicate through images and spaces, and not through words alone. Per Kerr’s grant report- “If we are able to secure adequate funding, we would like to extend the length of the program to 8 weeks and to move to a community performance model (using Forum Theatre), as originally proposed. We would also like to run the program at least twice a year, to build continuity and momentum. In the evaluation discussion, students expressed interest in a longer program, and in a community performance.”



Hard to tell what's going on here, but on the left, we're doing an improv exercise, the photo below is mid-performance- the audience was invited to occupy the stage and take close look and listen to the actors.



Continued...

“Brain Break”/After-School Hangout on Weds. afternoons ongoing- at the Episcopal Church. (~10 Youth) Movies, games, coloring, making snacks, hanging out with friends.

Rachel Kennedy and Jane Detwiler are supervising, with teen helper Natalie Holcomb, until Lucky Lucas returns mid-winter.



College Visit

To Hobart and William Smith Colleges in Geneva on December 9
(6 High School Youth – 1 M, 5 F)

Great visit- cold day. Rosemary’s reflection was that she liked HWS, but actually preferred Finger Lakes Community College (visted November 2025). Both colleges were incredibly hospitable and welcoming.



Civics Internship

Fall 2025 session wrapped up in very early December (included in November report.)
(12 High School youth)

Addition-

Feedback from interns and a few of my own reflections:

Possible interest from student council to invite local govt leaders to speak at school or participate in a forum of some kind. (General consensus among the leaders present that they would speak about anything, just name the time and place and topic (more or less).)

A number of interns report a desire to be more involved in local government happenings. They believe their peers would be similarly interested, if they knew how to start and where to plug in. Attention seems to ebb and flow, but I'll be thinking about what that could look like- it seems like support for that could be pretty simple. Anne Koreman suggested a group could decide on an issue or project and attend to it as it appears on the agenda of a given govt. body (Village, Town, County), including attending those meetings and organizing commentary/activism around the issue or project. A number of these interns have been in the program several times- I believe they could replicate the general process on their own, with some support, to the extent they are motivated. I'd like to figure out how to either run concurrent programs with more and less experienced youth, or structure a peer leadership situation to add challenge for those that are ready and willing.

Town of Ulysses Clerk's Office
MONTHLY REPORT for December 2025

Submitted by Carissa Parlato

LICENSES/PERMITS issued:	#
Sporting licenses	6
Disabled parking permits	13
Dog licenses and renewals	28
Marriage licenses	3
Notarizations	4
FOIL requests-received	1
FOIL requests-completed	0

FINANCIAL REPORT:

\$8652.34	TOTAL fees collected
\$8558.33	stays in the town
\$94.01	goes to the state

CLERK's OFFICE TASKS:

General/routine tasks:

- mail, answered inquiries on various topics, attended town board meetings and took minutes, notary services, licensing (marriage, dog, sporting), disabled parking permits, collected building & zoning fees, participated in weekly Supervisor/Clerks office meetings, managed building use/equipment sign out, responded to FOIL requests, ordered supplies, posted board meetings & videos on web and Youtube
- Assist with BCPZ/DPW clerk on-boarding/training
- Clerk for Planning Board & CPSC
- Tax Collection
 - Prep for and begin 2026 collection
- Preliminary interviews for cleaner position
- Water:
 - Coordinate final & disputed meter reads with DPW
- Public engagement projects and tasks:
 - Weekly newsletter
 - Facebook updates
- Habitat Nature Preserve:
 - *No updates*
- IT:
 - Checked spam filter weekly
 - Correspond with Computer Room & Advance 2000 for assistance as needed
- Health & Safety Committee
 - Work on AED policy
- Meetings
 - TC Public Information Advisory Board
 - Food resources

2025-12 Recreation Monthly Report

January 8th, 2026

Created by: Will Glennon, Recreation Director

2025 Recreation totals (registrations, programs, individuals)

- 1915 total registrations for programs in 2025
- 76 total individual programs opened for registration
- 231 total individual adults (18+) registered for programs in 2025
- 458 total individual children (<18) registered for programs in 2025

Adult Recreation Programming

- Registration for the January-June adult programs opened on December 1st. Programs begin Sunday, January 11th.
- Total registrations to date for all adult rec programs is 116 for the start of 2026.
- Current programs open are volleyball (3 programs), soccer (1 program), basketball (1), and pickleball (2).

Current youth programming

- The youth basketball clinic begins January 10th.
 - Total of 52 participants in grades K-3
 - Moved to three 1-hour sessions to minimize the number of players in the gym each hour.
 - This year's program will have four staff. Prior volunteers were unreliable for the program week-to-week.
- The youth basketball team program started in December
 - Total of six teams and a total of 61 participants for grades 3-6.
 - Second consecutive season in the past with two 3rd/4th grade girl basketball teams.
- The youth winter track program started on Saturday, December 20th.
 - Total of 17 participants in grades 3-8.
 - The program runs on Saturdays and will participate in three Sunday meets at Barton Hall, Cornell University, beginning January 11th. This is part of the finger lakes runners club series.
- Space/facilities have been getting more scheduled than ever right now. The rec programs have reserved space for programming each week, but the amount of time available has decreased. Due to community complaints for "off-season" programs taking

up valuable gym space, the basketball program has been given space in the middle school this season, but lost most of the elementary school space from years past.

- 12.5 hours per week for youth rec programs, plus 12 hours of space on the weekends.
- 12 hours per week for adult rec programs
- Driver's Education programming has not scheduled the five-hour course for the new year yet.

General administration

- Scheduling and coordinating team practice spaces and times, along with rescheduling games and practices due to space cancellations. The basketball programs will play games through the end of February. Previously, programs ended mid-February.
- Reserving space and coordinating activities for spring recreation programs for the January-June session.
- Assigning referees for home games (January 10th & 24th, February 7th).
- Hired a new basketball clinic director and three assistants for the youth basketball clinic.
- Ordered jerseys for the winter track and basketball.
- Monitoring and registering late registrations for all programming.
- Communicating to coaches, facilitators, families, other teams, referees, and the school district continuously.
- Youth commission report is due February 6, 2026.



TOWN OF ULYSSES

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Town Clerk (607) 387-5767, Ext 221 • clerk@townofulyssesny.gov

Planning & Zoning December 2025 Report to Town Board

Town Board Meeting Date, 01.13.2026

Submitted by Niels Tygesen, 01.07.2026

Planning Board

The Planning Board held a meeting on December 2 to discuss the following items:

- The Board conducted a public hearing and final plat review and approved a two-lot minor subdivision located at 319 Pennsylvania Avenue.
- The Board conducted sketch plan review for a proposed detached garage located at 1671 Taughannock Blvd.
- The Board conducted sketch plan review for a proposed renovation of an existing dwelling unit and associated site work located at 33 Maplewood Road.
- The Board considered a request for an Open Development Area (ODA) for 1191 Taughannock Blvd and recommended the Town Board establish an ODA for the subject lot.
- The Board conducted sketch plan review for proposed site work located at 1191 Taughannock Blvd.
- [Draft minutes link](#); [recorded meeting video link](#).

Comp Plan Steering Committee

The Committee held a meeting on December 10 to discuss the following item:

- The Committee held a public hearing on the draft comp plan.
- The Committee was re-briefed on comp plan basics, incorporation of comments and edits, and discussed the latest draft version.
- [Recorded meeting video link](#).

Board of Zoning Appeals

The BZA did not conduct any business this month.

Planning Projects

- 2025-45 Comp Plan Update
 - 2025 4Q report tracking for CSC grant.
 - Coordination and ongoing work with Consultant.



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Zoning Enforcement

- Ongoing research on code enforcement cases.

Miscellaneous

- Building, Planning, and Zoning permit reviews.
- TC 12.10.2025 Stormwater Coalition Meeting to discuss the following:
 - MS4 Operator Forum
 - Post-Construction Inventory and Inspection
 - MCM 4&5 – Construction Site Inventory, Prioritization
 - Training Needs
 - Summer Field Staff
- [ITCTC 12.16.2025 Joint Policy/Planning Committee Meeting](#).
- Training for new Administrative Assistant hire.
- Customer support pertaining zoning information and permitting process.