



Comprehensive Plan Steering Committee

Zoom Hybrid Meeting

DRAFT Meeting Minutes

August 6, 2025

Approved: _____

Committee Members Present: Chair Ann DiPetta, Elizabeth Weatherby, Alison Weaver, Roxanne Marino, Karl Klankowski, Karen Meador, Mo Klein, Tai Basilius

Committee Members Absent: Katelin Olson, Diane Cohen, Kim Moore

Quorum Present

Comp Plan Consultant Present: Angelina White, Jessica

Town Staff Present: Mollie Duell

Town Staff Present on Zoom: Niels Tygesen

Members of the Public Present: Krys Cail

Proceedings

Vice Chair Elizabeth Weatherby called the meeting to order at 5:00 pm at the Town Hall.

Approval of Agenda

Motion: Klein motioned to approve the agenda; Klankowski seconded.

Vote: Weatherby, aye; Weaver, aye; Marino, aye; Klankowski, aye; Meador, aye; Klein, aye; Basilius, aye.

Motion Carried.

Approval of Past Minutes

Motion: Klein motioned to table approval of the June meeting minutes; Marino seconded.

Vote: Weatherby, aye; Weaver, aye; Marino, aye; Klankowski, aye; Meador, aye; Klein, aye; Basilius, aye.

Motion Carried.

Motion: Klein motioned to approve the June 4 meeting minutes with one correction; Klankowski seconded.

Vote: Weatherby, aye; Weaver, aye; Marino, aye; Klankowski, aye; Meador, aye; Klein, aye; Basilius, aye.

Motion Carried.

Motion: Weatherby motioned to approve the July 2 meeting minutes with added details; Basilius seconded.

Vote: Weatherby, aye; Weaver, aye; Marino, aye; Klankowski, aye; Meador, aye; Klein, aye; Basilius, aye.

Motion Carried.

Privilege of the Floor

No members of the public attended the meeting.

Motion: Klankowski motioned to close privilege of the floor; Klein seconded.

Vote: Weatherby, aye; Weaver, aye; Marino, aye; Klankowski, aye; Meador, aye; Klein, aye; Basilius, aye.

Motion Carried.

Old Business Items

Review Revised Drafts of the Transportation Element and the Community Well-Being Element for Public Release

The Committee reviewed the use of maps in the chapter and timelines for additional review.

Discussion ensued over various improvements and additions to the chapters.

Review Timeline and Confirm Direction for 2nd Public Open House and Public Notifications

Tygesen stated that the Town is coordinating with the Racker Center to host the second open house on October 6. The committee reviewed the draft notice mailer that will be sent to all residents.

New Business Items

Review Capital Facilities and Utilities Element

The committee considered possible additions to the chapter.

Review Land Use and Ag Maps and Data

Committee members received the maps to review in preparation for future discussions.

Preparation for CPSC Public Hearings to Begin September 3

Committee members discussed the timeline for upcoming hearings.

Next Steps

The committee reviewed the timeline for the rest of the plan.

- A. CPSC Public Hearings Begin on the Following Elements:**
 - i. Housing;**
 - ii. Economic Development; and**
 - iii. Built Environment**
- B. Review Draft Chapters: Land Use Element and Future Land Use Map**
- C. Review Draft SEQR Full Environmental Assessment Form**
- D. Planning Process & 2nd Public Open House Preparation**

Motion: Klein motioned to adjourn; Klankowski seconded.

Vote: Klein, aye; Weatherby, aye; Marino, aye; Meador, aye; Klankowski, aye.

Motion Carried.

Meeting adjourned at 7:01 PM.

Mollie Duell
Comprehensive Plan Steering Committee Secretary