



MOBILE FOOD VENDOR INFORMATION

TOWN OF ULYSSES BUILDING & CODE DEPARTMENT

10 Elm Street, Trumansburg, NY 14886 • 607.387.5767 • permits@townofulyssesny.gov

Operating Permit:

Section 319 of the NYS Fire Code describes the requirements for **Mobile Food Preparation Vehicles** that are equipped with appliances that produce smoke or grease-laden vapors. Vehicles that do not produce smoke or grease-laden vapors do not require the Mobile Food Vendor Operating Permit; however, all other applicable approvals are still required. (Tompkins County Health Department, Special Event application, etc.)

Mobile Food Vendors operating in the Town of Ulysses must have an annual inspection by the Ulysses Code Enforcement Office. In accordance with Section 105.6 of the NYS Fire Code, an operational permit shall be issued prior to operation.

An operating permit **only** certifies that a mobile food preparation vehicle has been inspected and confirmed to be operating according to applicable fire safety codes. An operating permit does not grant approval for mobile food vendors to operate on public roads or streets in the Town of Ulysses, or to operate at special events without prior approval.

Expiration and Renewal:

Operating permits are valid for a period of one year.

When the operating permit term expires, the business owner may renew their permit by scheduling a reinspection with Ulysses Code Enforcement.

Fees:

There is an initial operating permit fee. There is also a fee for renewing the operating permit, which covers the annual reinspection. Please check the [department fee schedule](#) for current fee cost.

Inspections:

Inspections will not take place until fees have been paid. The fee includes 1 inspection and 1 reinspection to allow violations to be corrected. If violations remain after the second inspection and additional inspections are needed, an invoice will be sent for each additional inspection.

After a Permit is Issued:

After an operating permit has been issued, any changes must be communicated to the Building and Code department immediately.

See [Chapter 3, Section 319: Mobile Food Preparation Vehicles](#) in the NYS Fire Code for requirements.

Questions:

Please contact the Ulysses Building and Code Department if you have questions about mobile food vendor operating permits.

You must contact the Village of Trumansburg offices if you are interested in operating within the Village.