



Planning Board
Zoom Hybrid Meeting
Draft Meeting Minutes
August 4, 2026
Approved: _____

Board Members Present: Chair Karl Klankowski, Linda Liddle, Jeff McDonald, Mo Klein

Board Members Absent: None

Quorum Present

Applicants Present: Bruce Caward

Public Present: None

Town Staff Present: Lori Asperschlager

Town Board Member Present: None

Proceedings

Chair Karl Klankowski called the meeting to order at 7:00 PM at Town Hall.

Approval of Agenda

Motion: Klein motioned to approve the agenda; Liddle seconded.

Vote: Chair Klankowski, aye; Liddle, aye; McDonald, aye; Klein, aye.

Motion Carried.

Board Member Reports

No Board Members in attendance

Approval of Past Minutes

Motion: McDonald motioned to approve July 7, 2026 minutes; Klein seconded.

Vote: Chair Klankowski, abstain; Liddle, aye; McDonald, aye; Klein, aye.

Motion Carried.

Privilege of the Floor

No members of the public were in attendance for privilege of the floor.

Motion: Klein motioned to close privilege of the floor; Liddle seconded.

Vote: Chair Klankowski, aye; Liddle, aye; McDonald, aye; Klein, aye.

Motion Carried.

Old Business Items

SPR2606-01: Caward Detached Accessory Building, Sketch Plan Review

The applicant and property owner, Bruce Caward, proposes to install a new pre-built shed on the property. Per the Code of the Town of Ulysses (CTU) 212-52 accessory buildings are permitted in the CZ zone but require site plan review when within a unique natural area (UNA) and/or a slope overlay area, pursuant to the provisions listed under CTU 212-19.

Motion: Klankowski opened the public comment period for the project.

No public comments were received in person or in writing.

Motion: Klankowski moved to close the public meeting; Klein seconded

Vote: Chair Klankowski, aye; Liddle, aye; McDonald, aye; Klein, aye.

Motion Carried.

Motion: Klankowski moved Planning Board Resolution No. 2026-014 for discussion; Liddle seconded

Vote: Chair Klankowski, aye; Liddle, aye; McDonald, aye; Klein, aye.

Motion Carried.

No comment or discussion from the board.

Motion: Klein motioned to approve [Planning Board Resolution No. 2026-014 A Resolution of Final Site Plan Approval of the Caward Site Plan Located at 1282 Taughannock Boulevard, Town of Ulysses, Tax Parcel 27.-4-7](#); McDonald seconded.

Vote: Chair Klankowski, aye; Liddle, aye; McDonald, aye; Klein, aye.

Motion Carried.

New Business Items

Discussion of the board regarding the Smith Woods Proposed Critical Environmental Area Designation included the wetland on the neighboring property and zoning of neighboring properties.

Klankowski will talk to Tygesen about suggesting to the Town Board that the northern strip of the neighboring property owned by GrassRoots have a 50-foot buffer from the southern portion of Smith Woods.

Board Member Reports

None

Motion: Klein motioned to adjourn; Liddle seconded.

Vote: Chair Klankowski, aye; Liddle, aye; McDonald, aye; Klein, aye.

Motion Carried.

ADJOURNED at 7:29 PM

Respectfully submitted by Lori Asperschlager, Planning Board Secretary

August 5, 2026