



Planning Board
Zoom Hybrid Meeting
Meeting Minutes
September 16, 2025
Approved: _____

Board Members Present: Chair Karl Klankowski, Vice Chair Linda Liddle, Jeff McDonald, Bart Gragg, Mo Klein
Quorum Present: yes
Applicants Present: *(none)*
Town Staff Present: Niels Tygesen, Carissa Parlato

Proceedings

Chair Karl Klankowski called the meeting to order at 7pm at Town Hall.

Approval of Agenda

Motion: Mr. Klein motioned to approve the agenda; Ms. Liddle seconded.
Vote: Chair Klankowski, aye; Liddle, aye; McDonald, aye; Gragg, aye; Klein, aye.
Motion Carried.

Approval of Past Minutes

Motion: Ms. Liddle motioned to approve the August 19 meeting minutes as written; Mr. Klein seconded.
Vote: Chair Klankowski, aye; Liddle, aye; McDonald, aye; Klein, aye; Gragg, abstain
Motion Carried.

Privilege of the Floor

No members of the public addressed the Board during privilege of the floor.
Motion: Mr. Klein motioned to close privilege of the floor; Ms. Liddle seconded.
Vote: Chair Klankowski, aye; Liddle, aye; McDonald, aye; Gragg, aye; Klein, aye.
Motion Carried.

Old Business Items

SPR2507-02: Wilson Tram

Final Site Plan Review

1587 Taughannock Blvd, Parcel Number 18.-1-1.4

The applicant, Shawn Ritchie, on behalf of the owner, Victoria Wilson, proposes to construct a new 85' tram system from the upper portion of the subject lot down the steep slope to the lower portion of the lot near the shoreline. The Planning Board previously reviewed the sketch plan proposal on August 19, 2025 and scheduled final site plan review for the September 16th meeting.

Mr. Klankowski asked if any comments were received. Mr. Tygesen responded in the negative and added that the BZA has a scheduled hearing for tomorrow for the related variances.

Motion: Mr. Klankowski motioned to discuss draft resolution; Mr. McDonald seconded.
Vote: Chair Klankowski, aye; Liddle, aye; McDonald, aye; Gragg, aye; Klein, aye.

Motion Carried.

Mr. Klankowski clarified that the project needs to go to the BZA due to the lake setback.

Motion: Mr. Klein motioned to approve Planning Board Resolution No. 2025-015: A Resolution of Final Site Plan Approval for the Wilson Tram Located at 1587 Taughannock Blvd, Parcel Number 18.-1-1.4; Mr. McDonald seconded.

Vote: Chair Klankowski, aye; Liddle, aye; McDonald, aye; Gragg, aye; Klein, aye.

Motion Carried.

Stream Recommendation to Town Board

The group worked on clarifying the memo that will be shared with the Town Board with the goals of: creating consistency in the zoning law on what is considered a stream; what the setbacks are; and increasing public awareness.

New Business Items

Review of Draft Comp Plan Chapter: Community Well-Being

The group did not have much feedback on this chapter. Mr. Gragg noted that section 9.3.1 didn't make sense as it is about expanding access to fresh food for residents but one of the goals is to add pop-up vendors "like art & handcrafts."

Capital Facilities, Services, and Utilities

The group did not have much feedback as they didn't believe the topic is relevant to their charge as a board.

Board Member Reports

(none)

Motion: Mr. Klein motioned to adjourn at 8:18pm; Mr. McDonald seconded.

Vote: Chair Klankowski, aye; Liddle, aye; McDonald, aye; Gragg, aye; Klein, aye.

Motion Carried.

A handwritten signature in cursive script that reads "Carissa Parlato". The signature is written in dark ink and is positioned above a horizontal line.

Carissa Parlato, Town Clerk