



TOWN OF ULYSSES

PLANNING AND ZONING DEPARTMENT

STAFF MEMO

TO: Planning Board
FROM: Niels Tygesen, Planner
DATE: May 29, 2025
MEETING DATE: June 3, 2025
SUBJECT: Kennedy Sketch Plan Review
Continued

PROJECT NUMBER: SPR2405-01
PROJECT ADDRESS: 1457 Taughannock Blvd
PARCEL NUMBER: 17.-1-22
ZONING: LS: Lake Shore Zone, Slope Overlay
Ro (Rock Outcrop)

INTRODUCTION

The applicant, Jack Litzenberger, on behalf of the owners, Sean and Jeanine Kennedy, proposes to construct a new detached garage approximately 1,440sf, with associated grading and removal of some existing vegetation. The Board previously conducted sketch plan review on [June 4, 2024](#).

PROCESS

During this sketch plan review, the Board should review the proposal in respect to [state law pertaining to site plan review](#), local laws and regulations, provide comments and direction to the applicant on any additional required items to be submitted, determine whether a public hearing will be required, and determine the public notice procedure.

REQUEST TO THE PLANNING BOARD

Review the information in this memo, [recent submittal material](#), [submission materials for the 06.04.2024 meeting](#), re-review the [05.29.2024 memo](#) for the [June 4th meeting](#) as needed; create a checklist of additional items the Board will require if any from the applicant in order to facilitate its deliberations, determine whether a public hearing will be required, and determine which of the following public notice procedures will be required if a public hearing will not be required: posting of the subject site and/or notice to property owners within 500' of the subject property.