

Trumansburg/Ulysses Youth Programs Report: March 2026

Total Youth Served this month: 30

Positive Youth Development:

Brain Break Hangout Space:

Currently open Mondays and Wednesdays (2:45-5pm on days school is in session.) The program is free and supervised by Ulysses Youth Services Provider Lucky Lucas (with additional support staff) at the Church of the Epiphany, 11 Elm St. Tburg. (No religious content.)

The space is looking great.

The draft lease for the space has been sent to the church for review by their attorney.

Wednesdays are more popular but Mondays are picking up.

Civics Internship:

Kingian Nonviolence workshop at Library or Town Hall (with Marie Benner Rhoades)
(7 weeks- Wednesday 6-8pm)

Mentorship Program – short term (6-8 hours this spring) conversation and work assignment (to be developed between mentor and mentee/s)

Current Mentors (the list is a bit shorter than before, due to intern interest in working in pairs, rather than one on one with a mentor)

Ulysses Supervisor Katelin Olson
Tburg Food Pantry Coordinator Sarah Brainard
Tburg Village Deputy Mayor Ben Carver
Tburg Library Director Laura Mielenhausen
Tompkins County Legislator Rachel Ostlund

College Tour:

Corning Community College – March 24

Lovely trip. Tour guide was unique and his style led to interesting discussions on the ride home.

Community Action Theatre:

Kerr Mesner's spring grant application to Community Arts Partnership was unsuccessful. (Evidently the number of applications has surged, priority was given to projects serving more participants.) To recap: In fall 2026, the Town offered administrative and facilitation support for the program.

Proposal: So that we may sustain momentum, the Town Youth Services Dept. may, with Youth Commission buy-in, fund the Community Action Theatre program for spring 2026. Discussion at Youth Commission meeting April 7.

Youth Employment Program

Applications are published, deadline May 2.

Roster of Employers:

Taughannock Park

Summer Rec Camp

Bet the Farm Winery

Jenny Creek Flowers

Main St. Market

Tburg Community Nursery School

Tburg Library

Floating Classroom

Other:

Lucky and Rachel met with Rick Alvord and Kate Shanks-Booth late March.

- Orient Lucky (and refresh Rachel) to County Youth Services (structure, purview, strategies)
- New NYS accountability structure introduced. Rick will provide support understanding and delivering on expectations.

Community Café- April 29, 5pm at Ehipany Church.

- Invite youth and caregivers to share perspectives/experience.
- Led by Rick Alvord, organized by Rachel

(Rachel Kennedy- April 7, 2026)

Town of Ulysses Clerk's Office
MONTHLY REPORT for April 2026

Submitted by Carissa Parlato

LICENSES/PERMITS issued:	#
Sporting licenses	3
Disabled parking permits	15
Dog licenses and renewals	38
Marriage licenses	2
Notarizations	5

FINANCIAL REPORT:	
\$3733.00	TOTAL fees collected
\$3614.94	stays in the town
\$118.06	goes to the state

FOIL requests	completed
Purchasing info from Jan. 2025	3/6/26
Bldg records for 1081 Kraft Rd	3/16/26
Bldg records for 3050 Frontenac Rd	3/16/26
Union contract	3/30/26

CLERK'S OFFICE TASKS:

Town & County Tax Collection

- Collected \$5.6 million
- In the process of reconciling with Tompkins County

Water:

- Collected payments
- Coordinated final & disputed meter reads with DPW
- Worked with LA to digitize water files

Public engagement projects and tasks:

- Weekly newsletter
- Facebook updates
- Planning for 4/11 State of the Town

Habitat Nature Preserve:

- *No updates*

IT:

- Checked spam filter weekly
- Correspond with Computer Room & Advance 2000 for assistance as needed

Health & Safety Committee

- Met on 3/12
- Next mtg on 4/9 to discuss Emergency Plan

TC Public Information Advisory Board

- Attended monthly mtg

Facilities

- Search for landscapers

General/routine tasks:

- mail, answered inquiries on various topics, attended town board meetings and took minutes, notary services, licensing (marriage, dog, sporting), disabled parking permits, collected building & zoning fees, participated in weekly Supervisor/Clerks office meetings, managed building use/equipment sign out, responded to FOIL requests, ordered supplies, posted board meetings & videos on web and Youtube



TOWN OF ULYSSES

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Planning & Zoning March 2026 Report to Town Board

Town Board Meeting Date, 04.14.2026

Submitted by Niels Tygesen, 04.06.2026

Planning Board

The Planning Board held a meeting on March 3 to discuss the following items:

- The Board conducted final plat review and approved a two-lot minor subdivision located at 5230 Cold Springs Road.
- The Board conducted final site plan review for a proposed new dwelling unit and ADU located at 1102 Taughannock Blvd and continued the public hearing for March 17.
- The Board continued discussions of a code amendment related to 'Open Development Areas'.
- [Minutes link](#); [recorded meeting video link](#).

The Planning Board held a meeting on March 17 to discuss the following items:

- The Board conducted final site plan review and approved a proposed new dwelling unit and ADU located at 1102 Taughannock Blvd.
- The Board conducted sketch plat review for a proposed four-lot major subdivision located at 2012 Trumansburg Road and scheduled a public hearing for April 7.
- The Board reviewed Town Board Resolution [2026-055](#) and [062](#) related to draft environmental assessments Part 1 for proposed 'Open Development Areas' located at 1191 and 1195 Taughannock Blvd and had no objections or comments.
- The Board continued discussions of a code amendment related to 'Open Development Areas'.
- The Board continued discussions related to the draft Comp Plan.
- [Draft minutes link](#); [recorded meeting video link](#).

Comp Plan Steering Committee

The Committee held a meeting on March 7 to discuss the following item:

- The Committee continued discussion of the draft Land Use Element (LUE) and draft Future Land Use Map (FLUM).
- [Minutes link](#); [recorded meeting video link 1 of 2](#), [2 of 2](#).



TOWN OF ULYSSES

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The Committee held a meeting on March 11 to discuss the following items:

- The Committee continued their public hearing on the draft comp plan.
- The Committee continued discussion of the draft comp plan (draft 02.02.2026).
- [Minutes link](#); [recorded meeting video link](#).

The Committee held a meeting on March 25 to discuss the following items:

- The Committee continued their public hearing on the draft comp plan.
- The Committee discussed a revised draft of the comp plan (draft 03.18.2026), and passed a resolution recommending the Town Board adopt the comp plan as amended as presented.
- [Minutes link](#); [recorded meeting video link](#).

Board of Zoning Appeals

The BZA did not conduct any business this month.

Planning Projects

- 2025-45 Comp Plan Update
 - 2026 1Q report tracking for CSC grant.
 - Coordination and ongoing work with Consultant.

Zoning Enforcement

- Ongoing research on code enforcement cases.

Miscellaneous

- Building, Planning, and Zoning permit reviews.
- Administrative Safety Committee meeting.
- [ITCTC 03.17.2026 Planning Committee Meeting](#).
- Training for new Administrative Assistant hire.
- Customer support pertaining zoning information and permitting process.

2025-3 Recreation Monthly Report

April 10, 2026

Created by: Will Glennon, Recreation Director

Adult Recreation Programming

- April marks the time at the Sunday programs will either move outdoors or into the high school.

Current youth programming

- Spring youth sports program registration opened March 18th.
 - Currently open for registration are two baseball/tball based program divisions, spring track, and spring tennis. This is a total of five individual programs (baseball/tball will have multiple teams).
- Total spring registration numbers are currently: 137
- Summer camp programming opened on March 14th at 8:00 am. Registration was expected to sell out very quickly for the majority of the camp weeks. Just like in 2025, the camp sold out in about 30 minutes.
 - Waitlists for the summer camp weeks are double digits for every week, although less than last spring.
 - The camp director for the past several years will be returning to the same position this summer. One of the assistant directors will not return this summer due to a new job teaching. One former counselor is returning as an assistant director.
 - The job posting for the camp positions are open. Interviews and recruitment will begin in April.
 - The application for the camp has been submitted. The safety plan and supporting materials are due at the end of April for camp.

General administration

- Met with the SUNY Cortland Recreation Department to explore future partnerships and revenue producing programming for Three Falls.
- Recruitment for volunteers coaches for spring programs has started. We have coaches secured for coach pitch, but not for Tball. The Tball program may need to change how the program is structured to more clinic based and not game based.
- The Hybrid program has been scratched due to the little league program that started last year and has expanded this spring.

Greetings Board Members: We have now completed the first quarter of the year, and I have included financial highlights from the March 2026 financial statements for my April board report.

Balance Sheet

As detailed in the Supervisor's Report, total cash balances as of 3/31/2026 were \$519,847.47, a decrease of \$1,368,087.35 from the end of February. A few notable items to comment on for this month, and the first quarter of the year:

- \$1,280,000 was invested in NYCLASS in March, accounting for most of the decrease in cash for the month.
- Sales tax payments are coming on a timely basis, having received January and February payments as of the end of March. No payments received yet for 2026 EMS services.
- We have started receiving payments for summer camp, as noted in the accompanying analytical review.
- We have started receiving payments for Adult Cannabis Sales – our Q4 2025 payment was received in March, amounting to \$9049.02. Since the payment was not received until March, and was a bit of a surprise, the revenue was not accrued to 2025, but recorded in 2026.
- Normal cash outlays occurred for operating expenses, plus annual community funding payments (approximately \$50,000) and our first quarter water payments (approximately \$35,000).

In addition to cash balances, the Town had investments valued at a total of \$3,891,426.60 as of March 31, 2026. Of the total investments, \$1,710,2893.64 represents reserve funds, and \$2,181,142.97 represents a combination of fund balance and property tax revenue. As of March 31, \$23,711,97 was recorded in interest and earnings across funds, representing the first quarter of 2026 earnings on investments.

Income Statement

Revenues through March 2026 are as expected. You will primarily see tax revenue, sales tax, recreation revenue, and water billings.

I have included for your reference a summary of all major revenue accounts that represent 96% - 100% of total revenues for each fund. Also, please note that interest income recorded includes investment income from reserve funds and therefore will exceed the amounts budgeted for operational uses.

Expenditures through March 2026 are also as expected, with some spending being front loaded (such as payments for Fire and Ambulance services, community organizations, and some insurance costs). I have included a summary for each major fund by function of expense showing the budgeted amount and spending thus far. Below are a few observations I have about the summary of expenditures through March 31, 2026:

- Employee benefits show spending at a rate slightly greater than the personnel spending for the first quarter – this is due to the upfront payment for worker’s compensation insurance and the advance payment for April health insurance. Benefit spending also can vary from Fund to Fund due to seasonality of certain activities – such as summer camp.
- Transportation spending in the DB fund occurs primarily between May and October depending on weather conditions – as these funds are for road maintenance and repair.
- As noted previously, spending in the SF and SM funds are complete for the year.

Bookkeeper Activities

It’s been a busy first quarter with the completion of the audit, annual financial report to the Comptroller’s Office (AFR), and the ongoing activity with the Town’s budget, financial and personnel operations. Below are some highlights:

- Audit: Fieldwork was conducted in mid-February, with some remote follow-up through late February and March. I am expecting a draft audit report shortly.
- AFR: As mentioned previously, I did file the AFR by the March 1 deadline. I have not had any correspondence yet from the Comptroller’s Office.
- Personnel: I continue to support employees and retirees with benefit administration, employment, and civil services functions. Not a significant amount of hiring has happened in the first quarter of the year, but positions for summer camp have been posted, and I expect the next quarter to be very busy with youth employment activity.
- Finance Committee: The Finance Committee met on March 23rd. Meeting notes have been posted in the SharePoint portal and accompany this report.
- Investments: In March, I invested our excess cash in NYCLASS.

Highway Report 2026 March

Roads:

Replaced driveway pipe on Agard, Willow Creek

Replaced cross pipe on Mayo Road

Sweeping roads and cleaning up intersections and shoulders from winter maintenance

Checked all our culverts in the town

Received quotes from Vestal and Seneca Stone for Road resurfacing

Fixed mailboxes

Misc:

Snow and Ice control (We went out 4 days in March)

Hauling in Gabion Stone, Item 4

Cold patched various spots

Finished T20 box (Painted)

Been Cleaning and reorganizing shop

Training at Bolton Point on March 17th

Working with Rcap solutions